

**SARDAR PATEL UNIVERSITY OF POLICE, SECURITY AND
CRIMINAL JUSTICE, JODHPUR (RAJASTHAN).**

Undergraduate Programme
Bachelor of Arts
(B A)



Developed by: Dr. SADHANA MEGHWAL,
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Acknowledgements:

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INTRODUCING the BA Program 2021 onwards

Bachelor of Arts is being introduced for the first time in Sardar Patel University of Police Security and Criminal Justice, Jodhpur (Rajasthan), with the sole purpose of equipping the students in value-based education for their holistic development. The emphasis of the course is on maintaining the relevance of the curriculum and encouraging the students to be self-reliant and innovative. This course employs Semester System and Choice Based Credit System (CBCS), which provides flexibility in designing curriculum and assigning credits based on the course content and hours of teaching. It also provides a 'cafeteria' approach, in which the students can take courses of their choice, learn at their own pace, undergo additional courses and acquire more than the required credits, and adopt an interdisciplinary approach to learning.

Introducing the subject of Police Administration as one of the Optional subject proposed by Hon'ble Vice-Chancellor – Dr. Alok Tripathi, with his deep insight and vision to encourage and promote the students will no doubt help the students to have a better understanding of the human experience, human culture, human society, history, polity and related aspects. In their course of study, they shall go through several field work surveys which shall equip them with knowledge so as to do their duty most amicably, if selected in the Police force which in turn shall benefit the department of Home and the Nation at large.

Objectives of this Course:

- **To encourage students to perceive the relationships between various disciplines and also to encourage the breadth of vision and critical thinking associated with interdisciplinary research.**
- **To train them in such a manner that they develop self-confidence along with gained knowledge and thereby make concerted efforts to crack the competitive examinations like Civil Services, State Administrative Services etc.**
- **To generate human resource skilled and equipped for excelling in the field of Police Administration.**
- **To develop the skills of creative and imaginative thinking about society, polity, history and their approach in facing the grim situations that hamper the peace and progress of the nation.**

OVERVIEW OF THE B.A. PROGRAM

Students pursuing the undergraduate program of Bachelor of Arts, will be required to choose any THREE of the following four Optional Subjects (which shall remain same throughout all the Six Semesters) namely,

1. Political Science
2. History.
3. Sociology
4. Police Administration.

Along-with the three Optional subjects, the students will be offered ONE Ability Enhancement Subject in each of the Six Semesters and it shall be Compulsory for all the students.

The students will be offered TWO Skill Enhancement subjects in each Semester of the Six Semesters. The University shall offer them if at least 25% of the students or minimum of 10 students, (whichever is higher), have opted for that paper.

In a nutshell, the students will have Three Optional subject Core papers, One Ability Enhancement Compulsory Paper and Two Skill Enhancement Elective Papers in each Semester, there being Six Semesters to complete the Bachelor of Arts Program.

Ability Enhancement Compulsory Papers:

1. General English
2. Elementary Computer Application
3. General Hindi
4. Environmental Studies
5. English Language & Communication Skills
6. Analytical and Logical Reasoning

Skill Enhancement Elective Papers: The students shall have the Cafeteria approach to select two papers for each semester from the following 17 papers offered by the University.

1. Introduction to Economics
2. Indian and Rajasthan Economy
3. NCC I
4. NCC II
5. NCC III
6. Fundamentals of Physical Geography and Cartography
7. Geography of India
8. Introduction to Jurisprudence and Criminal Law.
9. Basic Mathematics
10. Introduction to Life Sciences
11. Psychology of Social Issues
12. Psychology of Social Behaviour
13. Information & Communication Technology
14. Money and Banking
15. Business and Managerial Economics
16. Disaster Management
17. Science, Technology and Society.

Note: Skill Enhancement Elective Paper , shall be offered if at least 25% of the students or minimum of 10 students ,(whichever is higher), have opted for that paper.

STUDY & EVALUATION SCHEME

Programme: BACHELOR OF ARTS

Duration: Three Years

Medium: English

Minimum Required Attendance: 75%

Course Type	Internal Evaluation	External Evaluation	Total Marks	Duration of Examination	Total Credits-21 (each semester)
(Three)Optional Core-Course	30	70	100	3 Hours	5 (credits in each course) $5 \times 3 = 15$
(One) Ability Enhancement Compulsory Course	15	35	50	2 Hours	$2 \times 1 = 2$
(Two) Skill Enhancement Elective Course	15	35	50	2 Hours	$2 \times 2 = 4$

Total Credits in the BA program, which comprises of Six Semesters will be $21 \times 6 = 126$.

NOTE: To qualify the Undergraduate program of BA, a student is required to secure a minimum of 40% marks in aggregate in each course which includes the Internal Evaluation and the External Evaluation (End Semester Examination). It shall be essential for passing the course and earning its assigned credits. *A candidate, who secures less than 40% marks in a course, shall be deemed to have failed in that course.*

Semester wise details of the Structure of B A Program

SEMESTER-I

(Total Credits: 21)

	Paper Code	Subject Paper	Contact Hours/Week			Credit Point
			Lectures (L)	Practical (P)	Tutorial (T)	
** (Optional Subjects) Discipline Specific Core Course	BAPS 101	Introduction to Political Science	4	0	1	5
	BAH 102	Culture & Civilization of Early India	4	0	1	5
	BAS 103	Introducing Sociology	4	0	1	5
	BAPA 104	Police Administration –I	4	0	1	5
Total Credits						15
Ability Enhancement Compulsory Course	BAEC 501	General English	2	0	0	2
*Skill Enhancement Elective Course	BASE XXX	ELECTIVE I	2	0	0	2
	BASE XXX	ELECTIVE II	2	0	0	2
Total Credits						06
Total Credits for Semester-I (15+2+4)						21

**** Students have to choose any three of the Four Optional Subjects and shall be studying the same combination of subjects in all the Six semesters of their BA Program**

*** XXX stands for the codes of the Electives that shall be allotted after having been offered by the students.**

SEMESTER-II

	Paper Code	Subject Paper	Contact Hours/Week			Credit Point
			Lectures (L)	Practical (P)	Tutorial (T)	
** (Optional Subjects) Discipline Specific Core Course	BAPS 201	Introduction to Government & Politics	4	0	1	5
	BAH 202	History of Ancient India	4	0	1	5
	BAS 203	Social processes and Stratification	4	0	1	5
	BAPA 204	Police Administration –II	4	0	1	5
Total Credits						15
Ability Enhancement Compulsory Course	BAEC502	Elementary Computer Application	2	0	0	2
Skill Enhancement Elective Course	BASE XXX	Elective III	2	0	0	2
	BASE XXX	Elective IV	2	0	0	2
Total Credits						06
Total Credits for Semester-II (15+2+4)						21

SEMESTER-III

	Paper Code	Subject Paper	Contact Hours/Week			Credit Point
			Lectures (L)	Practical (P)	Tutorial (T)	
** (Optional Subjects) Discipline Specific Core Course	BAPS 301	Political Processes in India	4	0	1	5
	BAH 302	History of Medieval India	4	0	1	5
	BAS 303	Sociology of Indian Society	4	0	1	5
	BAPA 304	Police Station Management	4	0	1	5
Total Credits						15
Ability Enhancement Compulsory Course	BAEC503	General Hindi	2	0	0	2
Skill Enhancement Elective Course	BASEXXX	Elective V	2	0	0	2
	BASEXXX	Elective VI	2	0	0	2
Total Credits						06
Total Credits for Semester-II (15+2+4)						21

SEMESTER-IV

	Paper Code	Subject Paper	Contact Hours/Week			Credit Point
			Lectures (L)	Practical (P)	Tutorial (T)	
** (Optional Subjects) Discipline Specific Core Course	BAPS 401	International Relations	4	0	1	5
	BAH 402	History of Colonial India & its Independence	4	0	1	5
	BAS 403	Sociology of Social Disorganization & Deviance	4	0	1	5
	BAPA 404	Organizational Behaviour and Human Resource Management in Policing	4	0	1	5
Total Credits						15
Ability Enhancement Compulsory Course	BAEC 504	Environmental Studies	2	0	0	2
Skill Enhancement Elective Course	BASEXXX	Elective VII	2	0	0	2
	BASEXXX	Elective VIII	2	0	0	2
Total Credits						06
Total Credits for Semester-II (15+2+4)						21

SEMESTER - V

	Paper Code	Subject Paper	Contact Hours/Week			Credit Point
			Lectures (L)	Practical (P)	Tutorial (T)	
** (Optional Subjects) Discipline Specific Core Course	BAPS 501	India's Security Challenges	4	0	1	5
	BAH 502	Historical Perspective of Social Movements & Gender Issues in India	4	0	1	5
	BAS 503	Research Methodology	4	0	1	5
	BAPA 504	Police and Maintenance of Law and Order	4	0	1	5
Total Credits						15
Ability Enhancement Compulsory Course	BAEC 505	English Language and Communication Skills	2	0	0	2
Skill Enhancement Elective Course	BASEXXX	Elective IX	2	0	0	2
	BASEXXX	Elective X	2	0	0	2
Total Credits						06
Total Credits for Semester-II (15+2+4)						21

SEMESTER - VI

	Paper Code	Subject Paper	Contact Hours/Week			Credit Point
			Lectures (L)	Practical (P)	Tutorial (T)	
** (Optional Subjects) Discipline Specific Core Course	BAPS 601	Western Political Thinkers	4	0	1	5
	BAH 602	History, Culture & Heritage of Rajasthan	4	0	1	5
	BAS 603	Key Social Thinkers	4	0	1	5
	BAPA 604	Criminal Investigation	4	0	1	5
Total Credits						15
Ability Enhancement Compulsory Course	BAEC 506	Analytical and Logical Reasoning	2	0	0	2
Skill Enhancement Elective Course	BASEXXX	Elective XI	2	0	0	2
	BASEXXX	Elective XII	2	0	0	2
Total Credits						06
Total Credits for Semester-II (15+2+4)						21

Question Paper Scheme

**SARDAR PATEL UNIVERSITY OF POLICE,
SECURITY AND CRIMINAL JUSTICE, JODHPUR**

(End Semester Examination)

Bachelor of Arts

Optional Subjects Core Course

Paper –

Time allotted:-3 hours

Paper Code -

Maximum Marks – 70

Section A

(1x10=10 marks)

All questions in Section A, are compulsory. The word limit of each answer is 25 to 30 words. Each question carries 1 mark.

Section B

(8x5=40 marks)

Attempt **Five** questions in all, selecting ONE question either (a) or (b) from each unit. The word limit of each answer is 250 to 300 words.
Each question carries 8 marks.

Section C

(10x2=20 marks)

Attempt any **two** questions out of the total **four** questions (not more than one question to be set from a Unit). The word limit of each answer is 350 to 400 words.
Each question carries 10 marks.

QUESTION PAPER SCHEME

**SARDAR PATEL UNIVERSITY OF POLICE,
SECURITY AND CRIMINAL JUSTICE, JODHPUR**

(End Semester Examination)

**Bachelor of Arts
Ability Enhancement Compulsory Course**

Paper –

Time allotted: - 2 hours

Paper Code -

Maximum Marks – 35

Section A

(1x10=10 marks)

Part- A is compulsory. The word limit of each answer is 25 to 30 words. Each question carries 1 mark.

Section B

(5x3=15 marks)

Attempt **THREE** questions in all, selecting **ONE** question either (a) or (b) from each unit. The word limit of each answers is 200 to 250 words. Each question carries 5 marks.

Section C

(10x1=10 marks)

Attempt any **ONE** question out of three questions (one question to be set from each unit) . Word limit of the answer is 350 to 400 words.

Question Paper Scheme

**SARDAR PATEL UNIVERSITY OF POLICE,
SECURITY AND CRIMINAL JUSTICE, JODHPUR**

(End Semester Examination)

**Bachelor of Arts
Skill Enhancement Elective Course**

Paper –

Time allotted: - 2 hours

Paper Code -

Maximum Marks – 35

Section A

(1x10=10 marks)

Part- A is compulsory. The word limit of each answer is 25 to 30 words. Each question carries 1 mark.

Section B

(5x3=15 marks)

Attempt **THREE** questions in all, selecting **ONE** question either (a) or (b) from each unit. The word limit of each answers is 200 to 250 words. Each question carries 5 marks.

Section C

(10x1=10 marks)

Attempt any **ONE** question out of three questions (one question to be set from each unit). Word limit of the answer is 350 to 400 words.

SYLLABUS OF ALL THE SUBJECTS
OF
B A PROGRAM
2021 ONWARDS

SEMESTER I

INTRODUCTION TO POLITICAL SCIENCE

Subject Code BAPS 101

Credits: 5 (4L + 1T)

Hours: 50 hours

UNIT-I Approaches to the study of Political Science

Politics: Meaning and perspective – Liberal, Marxist and Communitarian View Traditional Approaches - Philosophical, Historical, Legal and Institutional approach. Modern Approaches – Behaviouralism & Post-Behaviouralism

UNIT-II Power, Authority and Legitimacy

Nature and Significance of Power Various forms of power

Power and Hegemony Weber's analysis of Authority Elite theory of Pareto, Mosca and Michels

UNIT-III Concepts

Sovereignty, Liberty, Equality, and Justice

UNIT-IV Political Ideologies

Liberalism, Anarchism, Socialism, Marxism, Fascism, and Gandhism.

UNIT-V State

Perspectives on State- Liberal, Marxist and Pluralist State and Society State and Nation.

Recommended readings:

1. Adrian Leftwich (ed.), *What is Politics: The Activity and its Study*, Oxford: Basil Blackwell, 1984.
2. Andrew Hacker, *Political Theory: Philosophy, Ideology and Science*, Toronto: Macmillan, 1961.
3. Andrew Heywood, *Political Ideologies: An Introduction*, Palgrave Macmillan.
4. Andrew Heywood, *Political Theory: An Introduction*, St. Martin's Press.
5. David Held, *Political Theory and the Modern State*, London: Polity, 1994.
6. Norman Barry, *An Introduction to Modern Political Theory*, London: Macmillan.
7. O P Gauba, *An Introduction to Political Theory*, New Delhi: Macmillan, 2009.
8. Rajeev Bhargava & Ashok Acharya (ed.), *Political Theory: An Introduction*, New Delhi: Pearson Education, 2008.
9. Rajeev Bhargava, *What is Political Theory and Why do We need it*, New Delhi: OUP, 2010.
10. Sushila Ramaswamy, *Political Theory: Ideas and Concepts*, New Delhi: Macmillan, 2003.
11. Will Kymlicka, *Contemporary Political Philosophy: An Introduction*, Oxford: Clarendon, 1990.

SEMESTER I
CULTURE & CIVILIZATION OF EARLY INDIA

Subject Code: BAH 102

Credits: 5 (4L + 1T)

Hours: 50 hours

Unit I

What is History, Sources of History — Archaeology, Epigraphy, Numismatics and Literary Sources.

Unit II

Civilisation of Harappa — Timeline, Extent, Main Features (Town Planning, Architecture, Religion, Trade, Art and Amusements) and its Decline.

Unit III

Megalithic Culture, Vedic Age (Rig Vedic and Later Vedic) Timeline and Extent, Polity, Economy, Society and Religion.

Unit IV

Mahajanpadas, Emergence of Trade Routes and Development of the Cities.

Unit V

Declining trends of Sanatan Dharma, Emergence of New Religious thoughts — Jainism and Buddhism (Life-sketch of the propounder, their Philosophy, Influence and Spread of new religion, Art and Architecture).

Recommended readings:

1. R.S. Sharma :
 - a. India's Ancient Past, Oxford University Press
 - b. Perspectives in Social and Economic History of Early India
2. Arthur Llewellyn Basham :
 - a. The Wonder that was India, United Kingdom
 - b. A Cultural History of India. OUP
3. Upinder Singh: A History of Ancient and Early Medieval India, New Delhi. Oxford University Press.
4. Romila Thapar:
 - a. Early India — From Origins to A.D.1300
 - b. Cultural Pasts
 - c. Indian Culture and Heritage

SEMESTER I
INTRODUCING SOCIOLOGY

Subject Code BAS 103

Credits: 5 (4L + 1T)

Hours: 50 hours

UNIT-I Emergence of Sociology

Meaning, Nature and Scope of Sociology; Emergence of Sociology with special reference to August Comte; Relation of Sociology with other Social Sciences: Social Anthropology, Political Science and Economics.

UNIT-II Basic Concepts I

Sociological Perspectives: Functional, Conflict, Symbolic-Interactionist, Feminist; Relevance of Sociology: Academic and Professional

UNIT-III Basic Concepts II

Society, Community, Groups, Association, Culture, Social Norms, Values, Beliefs, Socialisation: Process, Steps and Theories, Social System, Social structure, Social Action, Status and role.

Unit IV Social Institutions I

Social Institutions: Meaning and concept; Marriage; Family; Kinship

Unit V Social Institutions II

Religion, Polity, Education, Economy, Media and Internet as emerging institutions.

Recommended readings:

1. Bottomore, T.B. 1972. *Sociology: A Guide to Problems and Literature* Bombay: George Allen and Unwin (India).
2. Haralambos, M. 1998. *Sociology: Themes and Perspective*. New Delhi: Oxford University Press.
3. Johnson, Harry M. 1995: *Sociology: A Systematic Introduction*, New Delhi: Allied Publishers.
4. Barnes, H.E. 1959. *Introduction to the History of sociology*. Chicago: The University of Chicago Press
5. MacIver and Page. 1974: *Society: An Introductory Analysis*, New Delhi: Macmillan & co.
6. Fletcher, Ronald. 1994. *The making of sociology (2 volumes)*. Jaipur: Rawat publications.
7. Beteille, Andre, 2002, *Sociology: Essays in Approach and Method*, Oxford University Press
8. Berger, Peter, 1963, *Invitation to Sociology*, Hamondsworth: Penguin,
9. Inkeles, Alex.1987. *What is Sociology?* New Delhi: Prentice-Hall of India.
10. Jayaram, N. 1988. *Introductory Sociology*. Madras: Macmillan India.
11. Mills, C. Wright. 2000. *The Sociological Imagination*. 40th ed. Oxford University Press, USA
12. Giddens Anthony,(ed) 2001, *Sociology: Introductory Readings*, Cambridge: Polity Press
13. Giddens Anthony, 2010, *What is Sociology*, New Delhi, Wiley India Pvt Ltd.
14. Giddens Anthony, 2006, *Sociology*, Cambridge Polity Press
15. Henslin, James M. 2001, *Down to Earth Sociology*, Massachusetts: Allyn and Bacon.
16. Sharma, Rajendra. 2007, *Fundamentals of Sociology*, Atlantic Publishers, New Delhi

SEMESTER 1

POLICE ADMINISTRATION-I

SUBJECT CODE: BAPA 104

CREDITS: 5 (4 L+ 1T)

HOURS: 50 hours

Unit-I: Introduction to Policing

1. History of police and policing in India: Pre-Independence & Post Independence era
2. Police Reforms in Independent India: Overview regarding recommendations given by National Police Commission Recommendations (NPC) 1977, Padmanabhaiah Committee Report, NH Vohra Committee Report, PIL by Sh. Prakash Singh (Ex DGP, BSF), Ribeiro Committee, Gore Committee report,
3. Police as State Subject
4. Centre's Role in Policing

Unit-II: Principles of Police Administration

1. Hierarchy, Rank and Structure
2. Principle of Accountability, Chain of Command,
3. Unity of Command, Span of Control
4. Concept of Delegation of Authority

Unit -III: Policing- Journey from Traditional Policing to Service Style Policing

1. Introduction to the Concept of various styles of Policing
2. Effectiveness of Policing
3. Traditional Policing v/s Community Oriented Policing
4. Police measures for crime prevention

Unit-IV: Police as a Criminal Justice Functionary and its Coordination with other functionaries of CJS

1. Introduction to the Criminal Justice System in India
2. Types of Criminal Justice Systems
3. Police as a Criminal Justice Functionary
4. Coordination of Police with other functionaries of CJS.

Unit-V: Policing- Present Day Concerns

1. Ethics in Policing, Police Accountability
2. Police and Human Rights
3. Role of police in Crimes against women, Children and Weaker sections of the society,
4. Police Image, Measures to deal with Corruption and Misuse of power

Recommended readings

1. RohitChoudhary, 2009. Policing... Reinvention Strategies in a Marketing Frame-Work. New Delhi: Sage Publication
2. Coffey, A.R. (1975) The Prevention of Crime and Delinquency, Englewood Cliffs, NJ: Prentice Hall.
3. Diaz, S.M., (1976), New Dimensions to the Police Role and Functions in India,
4. Published by the National Police Academy, Hyderabad.
5. Krishna Mohan Mathur, (1994), Indian Police, Role and Challenges, Gyan Publishing House, New Delhi.
6. Lab, S. (2000). Crime Prevention: Approaches, Practices and Evaluations. Anderson Publishing Company.
7. Morley, W.H., (1958), Administration of Justice in India, New Delhi, Metropolitan.
8. Nehad Ashraf, (1992), Police and Policing in India, Common Wealth Publishers, New Delhi.
9. Parmar M.S., (1992), Problems of Police Administration, Reliance Publishing House, New Delhi.
10. Dennis P., Arthur J. Lurigio, and Robert C. Davis (1998). The Prevention of Crime: Social and Situational Strategies. Wadsworth Publishing. Belmont CA.

SEMESTER 1

General English- I Semester

Ability Enhancement Compulsory Course

Subject Code: BAEC-501

Credits: 2

Hours: 30 hours

UNIT I – Text and Reading Skills:

The Luncheon- Somerset Maugham

The Cherry Tree- Ruskin Bond

A Cup of Tea- Katherine Mansfield.

A Chameleon- Anton Chekhov

If- Rudyard Kipling

Stopping by Woods on a Snowy Evening- Robert Frost

Leisure- W.H. Davies

The Tables Turned- William Wordsworth

Comprehension Passages- Seen and Unseen

UNIT II- Grammar and Vocabulary:

Correction of errors in the usage of Nouns, Articles, Verbs and Tenses.

Subject-Verb agreement.

Active and Passive voice

Synonyms and Antonyms

Idioms (Selected)

One-word Substitutes (Selected)

UNIT III- Writing Skills and Translation:

Paragraph Writing

Precis- Writing

Letter and Application Writing

Translation of sentences into English

Recommended Readings:

Suitable texts are to be chosen by the instructors from texts and references listed below as well as from other sources.

1. Bond, Ruskin- Collected Short Stories, Rupa & Co.
2. Sampson, Paul- English Language through Literature: An Introduction, Routledge.
3. Thomson and Martinet- Practical English Grammar, Oxford University Press
4. Stannard, Allen- Living English Structure, Oxford University Press
5. McCarthy, Michael and Dell, Felicity O- English Vocabulary in Use, Cambridge University Press.
6. Murphy, Raymond- English Grammar, Cambridge University Press.
7. Wren, P.C. and Martin- High School English Grammar and Composition, S. Chand & Co.
8. Bolton, David- English Grammar in Use, Oxford University Press
9. Thorpe, Edward- Objective English, Pearson Publication.
10. Turton, N.D & Heaton, J. B- Longman Dictionary of Common Errors, Pearson Publication.
11. Wood, F.T. and Aggarwal, N.K- J.C. Nesfield English Grammar, Composition and Usage, Macmillan.
12. Leech, Geoffrey and Svartvik, Jan- Communicative Grammar of English, Longman
13. Swan, Michael- Practical English Usage, Oxford University Press.
14. , Edward- Objective English, Pearson Publication.
15. Turton, N.D & Heaton, J. B- Longman Dictionary of Common Errors, Pearson Publication.
16. Wood, F.T. and Aggarwal, N.K- J.C. Nesfield English Grammar, Composition and Usage, Macmillan.
17. Leech, Geoffrey and Svartvik, Jan- Communicative Grammar of English, Longman
18. Swan, Michael- Practical English Usage, Oxford University
19. Thorpe, Edward- Objective English, Pearson Publication.
20. Turton, N.D & Heaton, J. B- Longman Dictionary of Common Errors, Pearson Publication.
21. Wood, F.T. and Aggarwal, N.K- J.C. Nesfield English Grammar, Composition and Usage, Macmillan.
22. Leech, Geoffrey and Svartvik, Jan- Communicative Grammar of English, Longman
23. Swan, Michael- Practical English Usage, Oxford University Press

SEMESTER II

INTRODUCTION TO GOVERNMENT & POLITICS

Subject Code: BAPS 201

Credits: 5 (4L + 1T)

Hours: 50 hours

UNIT-I

Historical Background

Crown Rule (1858-1947) and its Legacies on Indian Political System

UNIT-II

Making of Indian Constitution

Government of India Act of 1909, 1919 & 1935

Composition and Working of the Constituent Assembly

Drafting of the Constitution and adoption

UNIT-III

Features of Indian Constitution

Preamble, Basic features of the Constitution

Fundamental Rights, Fundamental Duties and Directive Principles of State Policy

UNIT-IV

Indian Federalism

Nature and scope of Indian Federalism

Centre-State Relations

UNIT-V

Organs of Government

Executive

Legislature

Judiciary

Recommended readings:

- A G Noorani, Constitutional Question in India, the President, Parliament and the State, Oxford University Press, N. Delhi, 2000.
- D.D. Basu, Introduction to the Constitution of India, Prentice Hall of India, 1999.
- Granville Austin. Working a Democratic Constitution, the Indian Experience, OUP: Delhi.
- M. Laxmikanth, Indian Polity, McGraw Hill, 2013.
- M. P. Singh, RekhaSaxena, Indian Politics: Constitutional Foundations and Institutional Functioning, PHI Learning, 2011.
- M.V. Pylee, An Introduction to Constitution of India, New Delhi, 1998.
- Subhash C. Kashyap, Our Constitution, National Book Trust, 2011.
- Morris Jones, Government and Politics in India, Oxford University Press, N. Delhi, 1998.

SEMESTER II

HISTORY OF ANCIENT INDIA (300 BCE to 800 CE)

Subject Code: BAH 202

Credits: 5 (4L + 1T)

Hours: 50 hours

Unit I

The Mauryan Empire – Sources, timeline, Extent, Administration, Economy, Art and Architecture, Decline. Rule of Ashoka and his *Dhamma*.

Unit II

Culture in South India - the Sangam period—the Cholas, Cheras and Pandyas. Major rulers and their achievements of Satvahana, Pallava and the Chalukya Dynasty.

Unit III

The Gupta Period—Sources, Timeline, Samudra Gupta's ascendancy and vastness of the Empire, Political, Social, Economic and Cultural Life, Golden Period of Chandra Gupta

Unit IV

Harsh Vardhan and his Times, System of Educational in Ancient India with special focus on Taxila, Nalanda and Vallabhi.

Unit V

Six Systems of Indian Philosophy, Shankracharya, Shaivism, Vaishnavism and Shaktism. Crime and Punishment in Vedic age, Mauryan age and the Gupta age.

Recommended readings:

1. RomilaThapar: Ashoka and the Decline of the Mauryas.
2. Ram Shankar Tripathi : History of Ancient India.
3. Ram Sharan Sharma: India's Ancient Past, Oxford India Paperbacks.
4. N.Subramniam: Sangam Polity
5. Neelkanth Shastri: History of South India
6. D.R.Bhandarkar: Vaishnavism, Shaivism Shaktism and other Sects
7. Nitin Singhania: India's Art and Culture.

SEMESTER II

SOCIAL PROCESSES AND STRATIFICATION

Subject Code: BAS203

Credits: 5 (4 L+ 1T)

Hours: 50Hours

Unit I Social Processes:

Associative processes: Cooperation, Accommodation and Assimilation; Dissociative Processes: Competition and Conflict; Security: Internal and External.

Unit II Social Control and Change: Social Control: Concept, Nature, Forms, Agencies and Mechanisms, Conformity, Deviance Social Change: Meaning, Type, Factors and Impact and Theories

Unit III Social Stratification Social Differentiation, Hierarchy and Inequality; Stratification: Types; Forms of Stratification: Slavery, Estate, Caste, Class, Ethnicity, Gender

Unit IV Challenges before Contemporary Society: I Population: Size, structure and composition; Demographic processes: Fertility, Mortality, Migration; Population growth: Causes and Consequences.

Unit V Challenges before Contemporary Society: II

Illiteracy: Meaning and Concept. Poverty: Meaning, Causes and Types. Unemployment in India: Meaning, Types and Causes. Youth Unrest: Meaning. Human Rights: Meaning and Concept. Alcoholism and Drug Abuse: Meaning, Causes and Repercussions

Recommended readings:

1. Sachdeva D R, Vidyabhushan. 2012, Fundamentals of Sociology, Pearson India.
2. Singh Y. 1983: Modernisation of Indian Tradition. Jaipur, Rawat Publications.
3. Abraham Francis M. 2014, Contemporary Sociology: An Introduction to concepts and theories, Oxford University Press, New Delhi.
4. Sharma K.L. 1986: Essays in Social Stratification, Jaipur, Rawat Publications.
5. Tumin, M.M. 1994: Social Stratification: The Forms and Functions of Inequality, New Delhi: Prentice hall of India.
6. Bhasin, Kamla. 2000. Understanding gender. New Delhi: Kali for Women.
7. Ahuja, Ram 2000: Social Problems in India, New Delhi: Rawat Publications.
8. Mills, C. Wright. 2000. The Sociological Imagination. 40th ed. Oxford University Press, USA
9. Sen Amartya, 1981, Poverty and Famine, Oxford University Press
10. Dandekar and Rath, 1970, Poverty in India, Ford Foundation
11. Das Veena, 1990, Mirror of Violence: Communities, Riots and Survivors in South Asia, OUP
12. Gupta Dipankar (ed), 2005, Social Stratification in India, OUP
13. Henslin, James M. 2001, Down to Earth Sociology, Massachusetts: Allyn and Bacon.
14. Srinivas M N, 1996, Caste: its 20th Century Avatar, New Delhi, Penguin Books.
15. Srinivas M N, 1962, Caste in Modern India and Other Essays, Asia Publishing House, Bombay.
16. Davis Kingsley – Human society
17. Beteille Andre. 1972, Inequality and social Change, Oxford University Press.
18. Beteille Andre. 1996, Caste, Class and Power: Changing patterns of stratification in a Tanjore village in India. N Delhi, OUP, 2nd ed.
19. HaqEhsanul. 2007, Sociology of population in India, Macmillan, N Delhi.
20. Bose Ashish. India's Urbanisation: 1901-2001, Tata MacGraw Hill.

SEMESTER II
POLICE ADMINISTRATION II
Subject Code: BAPA 204

Credits: 5(4L+1T)

Hours: 50 hours

Unit-I: Indian Police

- Changes brought by British in context of Indian Police
- Constitutional provisions regarding police in India- Article 246, Article 355 of The Constitution of India
- Role of Ministry of Home Affairs in Police related matters
- Coordination with INTERPOL

Unit-II: Indian Police- Central Police Organizations

- An introduction to Central Police Organizations
- Central Armed Police Forces
- Rank & Badges of Police
- Structure & Divisions of Central Police Organizations

Unit-III: Indian Police- Police at the State Level, District level and Commissionerate System

- Police Organization and Administration at the State Level & district level, various divisions in the Police Department
- Importance of Police Districts
- Role of Superintendent of Police at the district level
- Role of Commissioner of Police.

Unit -IV: Indian Police- Other related organizations

- State Home Department, Prosecution wing, State Crime Records Bureau, CID, State Crime Branch
- Women Police, Railways Police
- Police Telecommunication
- Child Related Establishments -CWC, JJB, SJPU and DCPU and N.G. O's

Unit-V: - Indian Police- Modernization of Indian Police

- Use of Technology in policing
- Introduction to the concept of Crime Mapping and Crime Analysis
- Community Policing recent initiatives in India

Recommended Readings

1. Paranjape NV, 2012, Criminology and Penology with Victimology, Central Law Publications, Allahabad.
2. Schmalleges. Frank, 1999, Criminal Justice today, Prentice Hall, New Jersey.
3. Albanese Jay S. 2000, Criminal Justice. Allyn and Bacon.
4. Phelps Thomas R, Swanson Charler R. Kenneth Jr and Evans R 1979. Introduction to Criminal Justice, Goodyear Publishing Company. Inc.
5. Mehrajud-din Mir. 1984, Crime and Criminal Justice System in India, Deep and Deep Publications, New Delhi.
6. Justice Malimath Committee on Criminal Justice Reforms, Universal Law Publication 2003.
7. K. Padmanabhaiah Committee Police Reforms, 2001.
8. Srivastava Aparna, 1999, Policing in the 21st Century, Indian Institute of Police Administration.
9. Guharoy Jay Tilak, 1999 Role of Police in Changing Society APH Publications.
10. Sharma, P.D., 1985, Police and Criminal Justice Administration in India. Uppal Publishing House in Delhi.
11. Gupta, AnandSwarup, 2007, Crime and Police in India, SahityaBhavan, Agra.
12. Banerjee,D, 2005, Central Police Organizations Part I and Part II, Allied Publishers Pvt. Ltd.
13. Ebbe, Obi N. Ignatius, 2000, Comparative and International Criminal Justice System: Policing, Judiciary and Corrections, Butterworth, Boston.
14. Reid, Sue Titus, 2006, Crime and Criminology. Mc. Graw Hill Publishers.
15. Shweta, 2009, Crime, Justice and Society. MD Publications
16. Ahuja Ram, 2000, Criminology, Rawat Publications, Delhi.
17. Chaturvedi J.C, 2006, Penology and Correctional Administration, Isha Books Delhi.

SEMESTER II
ELEMENTARY COMPUTER APPLICATIONS
Subject Code 502

Credits: 2 (1L+2P)

Hours: 30 Hours

Unit I Information Concepts and Processing

Definition of Information, quality and value of information, categories of Information in business organization level of information, storage and retrieval of data, comparison of manual and electronic storage of data, Organization of data as files, Data Extraction Transformation and Processing Electronic digital computer, the number system (binary, digital, octal and hexadecimal and their inter conversions), character code (ASCII and EBCDIC)

Unit II Elements of Computer Processing System

Concept of hardware and software, architecture of a computer system, CPU, memory and input/output devices, Magnetic storage devices, optical devices, Bluetooth and Wi-fi , categories of software, packages. Generations of Computers

Unit III Operating System Basics

The need of an OS (operating System), OS as a resource, processor and memory manager, various types of operating system, MS-DOS, Microsoft Windows, UNIX Operating System, Mobile OS Android and iOS. Security related issues in various Operating systems.

Recommended readings:

1. V.K. Jain “Computer Fundamental”
2. V. Rajaraman “Fundamental of Computers”

SEMESTER III

POLITICAL PROCESSES IN INDIA

Subject Code: BAPS 301

Credits: 5 (4L + 1T)

Hours: 50 Hours

UNIT-I Democracy at Grassroots

Panchayati Raj and Municipal Government with special reference to the 73rd and 74th Amendments.

UNIT-II Institutions of Importance

Election Commission, Comptroller and Auditor General, Finance Commission, Union Public Service Commission, NITI Aayog, National Commission for Women

UNIT-III Political Dynamics

Caste, Communalism and Regionalism in Indian Politics

UNIT-IV Party System in India

Political Parties, Meaning and Types, Recognition of National and state parties

Voting determinants Electoral reforms

UNIT-V Corruption in India

Corruption and Criminalization of politics in India Lokpal and Lakayukta CBI and CVC

Recommended Readings

1. A G Noorani, *Constitutional Question in India, the President, Parliament and the State*, Oxford University Press, New Delhi, 2000.
2. Bidyut Chakrabarty, *Indian Politics and Society since Independence: Events, Processes and Ideology*, Routledge, 2008.
3. C.P. Bhambhari, *The Indian State and Political Process*, Eastern Book Corporation, 2007
4. D.D. Basu, *Introduction to the Constitution of India*, Prentice Hall of India, 1999.
5. Granville Austin, *Working a Democratic Constitution: The Indian Experience*, Oxford University Press, Delhi.
6. James Manor (Ed.), *Nehru to Nineties the Challenging Office of Prime-Minister of India*, Delhi, Viking, 1994.
7. M V Pylee, *An Introduction to Constitution of India*, New Delhi, 1998.
8. M.P. Singh, Rekha Saxena, *Indian Politics: Constitutional Foundations and Institutional Functioning*, PHI Learning, 2011.
9. Morris Jones, *Government and Politics in India*, Oxford University Press, N. Delhi, 1998.
10. Partha Chatterjee, *State and Politics in India*, Delhi: Oxford University Press, 1998.

SEMESTER III

HISTORY OF MEDIEVAL INDIA

Subject Code BAH 302

Credits: 5 (4L + 1T)

Hours: 50 Hours

Unit I

The Tripartite Struggle --Rashtrakutas, Palas, Pratiharas, the Origin of Rajputs and their various clans, the Imperial Medieval Cholas –Administration, Economy, Art and Architecture

Unit II

Political , Social and Economic conditions in early Medieval period, Invasions of Mahmud Gaznavi and Muhammad Ghori, The Sultanates of Delhi with Special reference to Iltutmish, Razia and Balban,

Unit III

Rule of the Khiljis and the Tughlaqs (their reforms and architecture) , Provincial Kingdoms of Bahmani, Bengal and Vijaynagar.

Unit IV

The Mughal Emperors and the characteristic features of their rule (Babur, Humayun, Akbar, Jahangir, Shah Jahan and Aurangzeb). Life and times of Sher Shah.

Unit V

Causes for the rise and spread of the Sufism and Bhakti Movement, Setting up of the Maratha, Bengal and Sikh Kingdoms. Crime and Punishment in Medieval Period.

Recommended readings:

1. Satish Chandra :
 - a. History of Medieval India
 - b. State , Society and Culture in Indian History
2. Irfan Habib : Medieval India
3. J.S.Grewal : The State and Society in Medieval India
4. Ashirvadilal Srivastava :
 - a. The Sultanates of Delhi
 - b. The Mughal Empire 1526-1803 A.D.
5. 35. Mohammad Habib and Khaliq Ahmad Nizami: A Comprehensive History of India
Volume 5 Part 1
6. B.S.Jain : Administration of Justice in seventeenth century India—A study of salient concepts of Mughal Justice

SEMESTER III
SOCIOLOGY OF INDIAN SOCIETY
Subject Code BAS 303

Credits: 5 [4L + 1T)

Hours: 50 Hours

Unit I Development of Sociology in India

Sociology in Pre Independence India, Sociology in India (1950-80), Sociology in India (1980-2000) and Current Trends

Unit II Understanding Indian Society

Unity in Diversity; Varna, Purushartha, Ashram, Sanskar and Karma; Caste: Meaning, Theories of Origin and changing forms of Caste in India; Class: Meaning, Rural and Urban Class structure

Unit III Social Change in India

Processes of Social Change: Sanskritization, Westernization, Secularisation, Parochialization, Universalization, Urbanisation, Globalisation

Unit IV Social Movements

Social Movement: Meaning and Concept, Major social movements in India: Tribal movement, Agrarian Movement, Dalit Movement, Women's Movement

Unit V Society in Transition

Hindu Marriage: Meaning and Concept, Changing forms of Marriage. Family: Meaning and Concept, Changing forms of family. Dowry, Divorce Problems of Aged: Economic, Social, Health

Recommended readings:

1. Srinivas, M.N. 1978. Dimensions of social change in India. South Asia Books.
2. Singh, Yogendra. 2011. Modernisation of Indian tradition. Jaipur: Rawat.
3. Das, Veena. 2004. Handbook of Indian sociology, OUP: Delhi.
4. Gupta Dipankar 1992,(ed) Social Stratification in India. New Delhi: OUP
5. Dahiwale, S.M. 2005. Understanding Indian Society: The non-Brahmanic perspective. Jaipur: Rawat.
6. Dhanagare, D. N. 2008. Themes and perspectives in Indian sociology. Jaipur: Rawat.
7. Bose, Nirmal Kumar. 1971. Tribal life in India, Delhi: National Book Trust.
8. Deb, Kushal. 2008. Urban Sociology. New Delhi: OUP.
9. Deshpande, Satish. 2003. Contemporary India: A sociological view. New Delhi;

SEMESTER III
POLICE STATION MANAGEMENT

Subject Code: BAPA 304

Credits: 5 (4L+1T)

Hours:50 hours

Unit- I: Man Power Management &Duties

1. Training for police officers in Management.
2. Delegation of duties to staff: Various duties performed by Police Station Staff – Rotation of duties among Constables and Head Constables.
3. Duties and Responsibilities of SHOs: Maintenance of General Diary, Registration of Cases-Procedure for Registration of FIRs
4. Maintenance of Case Diary Files, Enquiry into Cognizable Complaints and petitions.

Unit-II: Maintenance of Police Station Records-I: Crime Records, Investigation Records

1. Crime Records: Part I to V., Alphabetical Index, Ex-Convict Register etc.
2. Registers relating to Maintenance of Law and Order
3. Registers relating to Registration of Cases: Arrest and Search of accused, P.S.R, Arrest card
4. Bails Bonds, FIR index, Form 95, Charge sheet book. Referred charge sheet, etc.

Unit-III: Maintenance of Police Station Records-II: General Administration Records

1. Administrative records: - General Diary, Sentry Relief Book, Duty Roster
2. Village Roster, Government Property register
3. Gun license register, Arms Deposit Register, Process Register, Medical History sheet
4. Defaulter sheet, Small service book Off duty register, Dispatch Register etc.,

Unit-IV: Station Management

1. Management of Station Property and Accounts,
2. Maintenance of the Building Premises – Periodical repairs to be undertaken; Line hut visit (Quarters)
3. Security of the Premises: Maintenance of Arms and Securing Arms and Ammunition.
4. Managing the lockup decorum – Safe custody of the accused / suspect

Unit-V: Prevention, Detection of Crime and Maintenance of Law and order

- Beats: Division of police station into different beats, Marching and receiving of beats, eat books and patta books
- Patrolling: Types of patrols - Foot Patrolling, Vehicle Patrolling, Night Patrolling, Highway Patrolling, Surveillance of bad characters using Community policing
- Collection of Intelligence regarding Law and Order problems through various sources; Visits to villages.
- Action to be taken in Case of L&O problems – Mobilization of Force – Informing Authorities – Dispersal of Crowd etc.

Recommended Readings :

1. Sethi, R.B., (1983), The Police Acts, Law Book Co., Allahabad
2. Diaz, S.M., (1976), New Dimensions to the Police Role and Functions in India, Published by the National Police Academy, Hyderabad.
3. Krishna Mohan Mathur, (1994), Indian Police, Role and Challenges, Gyan Publishing House, New Delhi.
4. Nehad Ashraf, (1992), Police and Policing in India, Common Wealth Publishers, New Delhi.
5. Parmar M.S., (1992), Problems of Police Administration, Reliance Publishing House, New Delhi.
6. Police Standing Order: Volume 1 to IV
7. Srivastava Aparna.(1999). Policing in the 21st Century, Indian Institute of Police Administration.

SEMESTER II
GENERAL HINDI

Subject Code 503

Credits: 2 [2L]

Course Hours: 30 Hours

इकाई-1

1. हिन्दी भाषा का ऐतिहासिक विकास- क्रम
2. मानक हिन्दी : वर्ण, शब्द एवं वाक्य-संरचना
3. देवनागरी लिपि एवं वर्तनी का मानक रूप
4. हिन्दी की संवैधानिक स्थिति
5. हिन्दी : राज भाषा के रूप में

इकाई-2

1. शब्द रचना-संधि, समास, उपसर्ग-प्रत्यय, तत्सम-तदभव, पर्याय एवं विलोम शब्द ।
2. शब्द-शुद्धि, वाक्य शुद्धि, मुहावरे एवं लोकोक्तियाँ, वाक्यांश के लिए एक शब्द, अनेकार्थी शब्द ।

इकाई-3

1. संक्षेपण, पल्लवन, पारिभाषिक शब्दावली, अनुवाद (अंग्रेजी से हिन्दी में) ।
2. प्रारूपण-पत्र लेखन-वैयक्तिक, व्यावसायिक एवं शासकीय पत्र ।
3. कार्यालयी प्रारूपण- शासकीय पत्र, अर्द्धशासकीय पत्र, शासनादेश, परिपत्र, ज्ञापन, अधिसूचना, सूचना, प्रेसविज्ञप्ति, प्रेसनोट, घोषणा (उद्घोषणा) ।
4. निबंध लेखन-समसामयिक सामाजिक, सांस्कृतिक, राजनीतिक, आर्थिक, वैज्ञानिक एवं साहित्यिक विषयों पर एक निबंध लेखन ।

सहायक ग्रंथ सूची: -

1. हिन्दी : उद्भव, विकास और रूप दृ. डॉ. हरदेव बाहरी किताब महल, इलाहाबाद 2001 ई.
2. हिन्दी भाषा का इतिहास दृ. डॉ. भोलानाथ तिवारी वाणी प्रकाशन, नईदिल्ली, 1987 ई.
3. व्यावहारिक हिन्दी व्याकरण-डॉ. हरदेव बाहरी लोक भारती प्रकाशन, इलाहाबाद, 1975 ई.
4. व्यावहारिक हिन्दी- ओमप्रकाश पीताम्बर पब्लिकेशिंग कम्पनी, करोलबाग, नईदिल्ली
5. हिन्दी शब्द- अर्थप्रयोग-डॉ. हरदेव बाहरी अभिव्यक्ति प्रकाशन, इलाहाबाद, 1997 ई.

SEMESTER IV
INTERNATIONAL RELATIONS

Subject Code: BAPS 401

Credits: 5 [4L + 1T]

Hours: 50 Hours

Unit- I Theories of IR Realism, Neo-Realism, Liberalism, Constructivism, Feminism

Unit –II World in the 20th century Cold War: Meaning and Evolution End of Cold war and its Impact Non-Alignment Movement

UNIT-III United Nations Formation, charter and objectives Organizational structure of the UN
Role and Performance of the UN Reform of the UN Security Council

UNIT-IV Global Concepts/ Introduction to Global economy Human Rights: Concept, Historical Development, Universal Declaration of Human Rights and Various other Conventions
Bretton Woods System: IMF and World Bank New International Economic Order, and North-South Dialogue

UNIT-V India's Foreign policy Institutions of Foreign Policy Making Determinants, Principles and Objectives of India's Foreign Policy Salient features of Indian foreign policy India's Foreign Policy in 21st century India and Regional and Multilateral Organizations

Recommended Readings

1. Aneek Chatterjee, *International Relations Today: Concepts and Applications*, Pearson Education 2008.
2. John Baylis, Steve Smith and Patricia Owens (Eds.), *The Globalization of World Politics*, Latest Edition, Oxford University Press.
3. John Baylis, J. Wirtz, C. Gray, *Strategy in Contemporary World*, OUP, UK, 2010.
4. John W. Young and John Kent, *International Relations Since 1945 A Global History*, OUP, USA 2004.
5. Joshua S. Godstein, *International Relations*, 8/e, Pearson Education 2008.
6. Mahendra Kumar, *Theoretical Aspects of International Politics*, Agra: Shiva Lal Agarwala, 1967.
7. Paul R. Viotti and Mark V. Kauppi, *International Relations and World Politics: Security, Economy, Identity*, 3/e, Pearson Education 2007.
8. Peu Ghosh, *International Relations*, PHI Pvt. Ltd., New Delhi, 2010.
9. V N Khanna, *International Relations*, Vikas Publishing House, 2008.
10. Peter Calvocoressi, *World Politics: 1945-2000*, 8th edition, Longman, 2000.

SEMESTER IV

HISTORY OF COLONIAL INDIA & ITS INDEPENDENCE

Subject Code: BAH 402

Credits: 5 [4L + 1T]

Hours: 50 Hours

Unit I

The concept of Colonization and major players in India—Portuguese, Dutch, French and the English. Consolidation and Expansion of the British Rule, the Revolt of 1857—Its Causes and Consequences.

Unit II

Various Regulations and Charter Acts , Changes in the Administrative Set-up, Changes in the Economy(both Agriculture and Industry)and the Social Life . Socio-Religious Reform Movements , Role of Christian Missionaries .

Unit III

Peasant and Tribal uprisings, Growth of Nationalism and the Indian National Congress, Different stages of Struggle for Freedom. Revolutionary Movements.

Unit IV

Towards Independence and Partition of India. Sardar Vallabhbhai Patel – his Vision and Mission, the Integration of all Princely States in the Indian Union.

Unit V

Ideologies of M.K.Gandhi, J.L.Nehru , Dr.B.R.Ambedkar

Recommended readings:

1. Bipin Chandra:
 - a)Nationalism and Colonialism
 - b) Essays on Colonialism
 - c) India's Struggle for Independence
 - d) History of Modern India.

2. Ram Chandra Guha :
 - a)India before Gandhi,
 - b) India after Gandhi, Ambedkar—The Annihilator of Caste.

3. SumitSarkar :
 - a) Modern India 1885-1947
 - b) Writing Social History

4. Shekhar Bandopadhyay : From Plassey to Partition—A history of Modern India.

5. B.R.Ambedkar : Pakistan or Partition of India.

6. Yasmin Khan : The Great Partition—The Making of India and Pakistan.

SEMESTER IV
SOCIOLOGY OF SOCIAL DISORGANIZATION & DEVIANCE

Subject Code: BAS 403

Credits: 4 [3L + 1T]

Hours: 50 Hours

Unit-I: Social Disorganization

Meaning and Nature; Family Disorganization and Personality Disorganization; Causes and Consequences.

Unit- II: Theories of Deviant Behaviour

Early Explanations: Classical, Positivist, Psychological, Geographical Sociological Explanations: Differential Association, Delinquent Subculture, Opportunity structure, Social structure and Anomie, Labelling theory

Unit- III: Crime and Punishment

Concepts of Crime, Characteristics of Crime in India, Juvenile Delinquency: Nature, Characteristics, Types, Factors and Consequences of Juvenile Delinquency Theories of Punishment: Retributive, Deterrent, Reformative.

Unit-IV: Social Deviance in India

Terrorism: Meaning, Causes and Consequences; Communalism: Meaning, Causes and Consequences, Casteism: Meaning, Causes and Consequences, Regionalism: Meaning, Causes and Impact, Corruption: Meaning, Causes and Impact

Unit-V: Atrocities against women and Children

The Problem of Child Labour; Types, Causes and Effects of Child Abuse. Violence against Women: Nature, Extent and Characteristics; Characteristics of Victims and Perpetrators of Violence. Theoretical Explanations of Violent behaviour against women, Online Victimization of women

Recommended Readings

1. Ahuja, Ram. 2000. Criminology. New Delhi: Rawat Publications.
2. Bajpai, Anju and Bajpai, P.K.2000. Female Criminality in India. New Delhi: Rawat Publications.
3. Sharma P.D. Criminal Justice Administration: The Relay Race for Criminal Justice.1998. New Delhi: Rawat Publications.
4. Ahuja, Ram, 2000, Social Problems in India, New Delhi: Rawat Publications.
5. Innes, Martin. 2003. Understanding Social Control: Deviance, Crime and Social Order. Maidenhead, UK: Open University Press.
6. Akers, R. L., & Sellers, C. S. (2008). Criminological theories: Introduction, evaluation, and application. New York, NY: Oxford University Press.
7. Belknap, J. (2007). The invisible woman: Gender, crime, and justice. Belmont, CA: Wadsworth.
8. Gill, S.S. 1998: The Pathology of Corruption, New Delhi: Harper Collin Publishers.
9. Chandra Bipin, 1984, Communalism in Modern India, Vikas Publication House, New Delhi.

SEMESTER IV
ORGANIZATIONAL BEHAVIOUR AND HUMAN RESOURCE
MANAGEMENT IN POLICING

Subject Code: BAPA 404

Credits: 5 (4L+1T)

Hours: 50 hours

Unit - I: Organizational Behaviour

- Organizational Behaviour: Definition, Importance, Organizational Behaviour Models.
- Organizational Structure: Organization Structure and Formation- General Structure of Police Organization in India
- Conceptual Understanding of Organizational Development and Organizational Effectiveness
- Culture: Components, Development and Importance- Police Subculture

Unit -II: Organizational Behaviour and Policing -I

- Group Dynamics: Concept of Group, Team Building, Influence of group dynamics in Police job.
- Inter- group Relationship -Team issues with special reference to Police profession;
- Conflict Management: Collaborating, Competing, Avoiding, Accommodating, and Compromising. Organizational Conflicts in Police Profession
- Negotiations and Persuasion Skills to deal with Conflicts in Police Profession.

Unit -III: Organizational Behaviour and Policing -II

- Communication: Nature, goals, principles and key elements of effective communication
- Barriers of effective communication, Understanding Interpersonal Communication and Its Role in Police Organization.
- Power: Dynamics, Type, Power and Politics- Use of Power and Hierarchical Conflict.
- Job satisfaction: Determinants – Measurements – Job Satisfaction Vs Police Behaviour

Unit – IV: Human Factors and Performance

- Personality: Personality, Types, Influencing factors, Organizational Behaviour Modification- Meaning, its Importance in Police Organization
- Attitude: Characteristics-Factors-Components-Effective Policing and Attitudinal Change.
- Motivation: Types, Indicators, Effects of Motivation in the Context of Policing
- Emotion: Indicators and Expressions- Emotional labour and Emotional Intelligence in Policing

Unit-V: Issues and HR Policies & Processes in Policing

- Issues in Police Organization: Hierarchy, Workload, Police Image and Gender Issues, Difficulty in Balancing Work and Life -Stress among Police Force
- Decision Making: Influencing factors, Techniques, Issues and Improvement related to Decision making in Policing
- Leadership: Types, Importance; Theories with special reference to Police Administration
- Issues and Methods in Performance Evaluation, Compensation, Reward and Recognition Systems- Training on Work-Life Balance -Policies on handling police grievances

Recommended Readings :

1. Aswathappa, K. :Organisational Behaviour, 7th Edition, Himalaya Publishing House, New Delhi, 2007
2. Bazerman MH & Moore DA (2013). Judgement in managerial decision making (8th ed.) (Wiley, Hoboken)
3. Carson, Robert C., James N. Butcher& Susan Mineka: Abnormal Psychology and Modern Life, & Pearson Education, Delhi, 2003.
4. Dempsey, John S. & Linda S. Forst : An Introduction to Policing, Thomson- Wadsworth, CA, 2005.
5. Khan S.A. and Bhandari Anuradha: The Police Edifice Standing or Crumbling, Siddharth Publications, New Delhi, 2006.
6. Gilmer Haller VonB. : Industrial Psychology, McGraw Hill Book Company, New York, 1961.
7. Gilmer Haller Von B. : Industrial and Organisational Psychology, McGraw Hill, Tokyo, 1971.
8. Griffin, R.W.,& Moorhead, G: Organizational Behaviour: Managing People &Organizations. Cengage India Private Limited; Eleventh edition (1 January 2017)
9. Michael Armstrong(2006) A Handbook of Human Resource Management Practice. Kogan Page Publishers
10. Okhuysen GA &Bechky BA (2013). Making group processes work: Harnessing collective intuition, task conflict, and pacing. In E.A. Locke(Ed.), Handbook of Principles of Organizational Behavior, 2nd ed. (pp. 309-25), West Sussex, UK: Wiley & Sons.
11. Prasad, L.M. :Organisation Behaviour, Sultan Chand & Sons, New Delhi, 2007.
12. Robert D. McCrie (2001) Security Operations Management, Butterworth-Heinemann Publishers, Woburn
13. Robbins, S,P.(2001). Organizational Behaviour, Prentice-Hall of India Private Limited, New Delhi..
14. Sarason, Irwin G. and Barbara R. Sarason: Abnormal Psychology: The Problem of Maladaptive Behaviour, Prentice Hall, New Delhi, 2006.
15. Vadackumchery, J&Kattakayam, J: Human Behaviour and Law Enforcement, Ashish Publishing House, New Delhi, 1995.

SEMESTER IV
ENVIRONMENTAL STUDIES

Subject Code: 504

Credits:2 (2L)

Hours: 30 hours

UNIT-I

Definition, Scope and importance of Environmental Studies. Ecosystem: Concept of ecosystem, structure and function of an ecosystem. Energy flow in the ecosystem. Food chains, food web and ecological pyramids. Characteristics, features, structure and function of Desert Ecosystem.

UNIT-II

I. Natural resources and associated problems.

1. Forest resources: Use and over-exploration, deforestation, effects of mining on forest and tribal people.
2. Water Resources: Use and over-utilization of surface and ground water, floods, drought, conflicts over water.
3. Food Resources: World food problem, change caused by agriculture and overgrazing, effects of modern agriculture, fertilizer-pesticide problems.
4. Energy Resources: Growing energy needs, renewable and non-renewable energy sources, use of alternate energy source.

II. Biodiversity and its conservation: -

Introduction, Definition, levels: genetic, species, ecological diversity, Global Biodiversity status, Biodiversity status in India and its conservation. Important Endangered and endemic species of India. Introductory studies of National Parks, Sanctuaries and Biosphere Reserve.

UNIT-III

I. Introduction to Environmental Pollution:

1. Air pollution
2. Water pollution
3. Noise pollution
4. Nuclear hazards to Man & Environment

- II.**
- (a) Water conservation: - Rain water harvesting, water shed management.
 - (b) Liquid Waste Management: - Introduction to sewage and its treatment.
 - (c) Solid Waste Management: - Causes Effects and Control measures of Urban and Industrial waste.
 - (d) Role of an individual in prevention of pollution.

Recommended readings:

1. Bhatia A and Kohli KS. (2010) Ecology and Environment. Ramesh book Depot., Delhi
2. Earl. D.H. (1993) Animal diversity Prentice Hall.
3. Wallace R.A. (1975) Biology, the world of life. Good year Publishing co. Japan
4. Odium, E.P. (1982) fundamentals of Ecology W.B. Saunders
5. Proceeding of the National Academy of Sciences (1993) India. Section B. Biological Science vol. 63
6. Sharma V.D (1981) Environmental Pollution. Haryana Sahitya Academy
7. Lal. J.B. (1992) Forest Ecology, Natras Publishers
8. Edward J.K. (1996) Concept of Ecology, Prectice Hall. Saddle River. New Jersey USA.
9. Sharma P.D. (2007) Ecology and Environment, Rastogi Publication, Meerut.

SEMESTER –V
INDIA’S SECURITY CHALLENGES

Subject Code: BAPS 501

Credits: 5 [4L + 1T]

Hours: 50Hours

Unit I Introduction to Security

Meaning of Security, Traditional and Non- Traditional Security Energy Security of India
Maritime Security of India

Unit II Challenges to Internal Security

Jammu and Kashmir Terrorism- Historical Background and Present status Punjab Militancy Left
Wing Extremism- Genesis and evolution, State’s Policy Response to Naxalism

Unit III Terrorism

Terrorism- Meaning and Types Factors responsible for the growth of terrorism Role of external
and non-state actors India’s Counter-Terrorism Strategy

Unit IV Migrants and Refugees

Definition and theoretical Issue relating to Migrants, Refugees and Stateless Rohingya refugee
crisis in India Illegal Bangladeshi Migrants, Assam Accord and National Citizen’s Register

Unit V Response Mechanism

Security forces of India Legislation, Organization and Programs/ Strategies to deal with the
challenge

Recommended readings:

1. SrikantParanjpe, *India's Internal Security: Issues and Perspectives*, Kalinga Publications 2009.
2. Satish Kumar, *India's National Security: Annual Review*, Routledge Publications, 2017.
3. Sumit Ganguly, Nicolas Blarel, Manjeet Pardesi, *The Oxford Handbook of India's National Security*, 2018
4. Arvind Gupta, *How India Manages its National Security*, Penguin Books, 2018.
5. Manan Dwivedi, *Internal Security Threats to South Asia*, Kalpaz Publications
6. Prem Mahadevan, *The Politics of Counterterrorism in India*, I.B.Tauris, 2012.
7. Prabhakaran Paleri, *National Security: Imperatives and Challenges*, Tata McGraw Hills, 2008.
8. Partha S. Ghosh, *Migrants, Refugees and the Stateless in South Asia*, Sage Publications, 2016.

SEMESTER V

HISTORICAL PERSPECTIVE OF SOCIAL MOVEMENTS AND THE GENDER ISSUE IN INDIA.

Subject Code: BAH 502

Credits: 5 [4L + 1T]

Hours: 50 Hours

Unit I

Meaning of Social Movement, Different kinds of Social Movements, Subaltern Studies as a History of Social Movements in India

Unit II

Social Environment, Anti Corruption Movement , Important Social Activists and Powerful Leaders associated with them--- Baba Amte, Medha Patkar, Vandana Shiva, Anna Hazare.

Unit III

Historical Background of Social exclusion and Servitude of particular classes , Jyotiba Phule, Periyar, Ambedkar, Annadurai and Kanshiram

Unit IV

What is Gender History, Perception of Woman in Religion, Status of Women and their Discrimination in different periods of Indian History.

Unit V

The Emancipation of Women and their Development in Modern India, Education and Women Empowerment, the travails of Trans Genders and their development

Recommended readings:

1. Ambedkar Bhim Rao : Who were the Shudras
2. Kancha Illaiah : Why I am not a Hindu
3. Ranajit Guha :Selected Subaltern Studies.
4. Faucault, Michel : The History of sexuality,Vol I,--An Introduction.
5. Devki Jain and Pam Rajput : Narratives from the Women's Studies Family- Recreating Knowledge.
6. Desai A.R.: Social Background of Indian Nationalism
7. Thapar Romila: The Past as Present—Forging Contemporary Identities through History.
9. Talwar Rajesh : The Third Sex and Human Rights.
10. Nanjundaswamy S. And Gangadhar M.: Transgender Challenges in India.

SEMESTER V
RESEARCH METHODOLOGY

Subject code 503

Credits: 5 [4L + 1T]

Hours: 50 Hours

UNIT-I Social Research: An Introduction

Social Research: Meaning, steps and Types, The scientific method; Social Survey: Meaning and Types, Ethical issues in Social Research.

UNIT-II Research Craft

Hypothesis: Meaning, Sources and Formulation.

Research design – Meaning and Types of Research Design: Descriptive, Exploratory, Diagnostic, Experimental

UNIT-III Sampling Technique

Sampling: Meaning & characteristic, Types: Probability and Non Probability

UNIT-IV Data Collection & Processing

Sources of data: Primary and Secondary Data; Techniques of data collection: Questionnaire, Schedule, Observation, Interview; Data Processing: Editing, Coding, Classification and presentation of data: tables, graphs, histograms

UNIT-V Elementary Statistics and Report Writing

Measures of Central tendency: Mean, Median, Mode; Dispersion: Mean Deviation and Standard Deviation

Recommended Readings:

1. Beteille, A and T.N.Madan.. Encounter and Experience: Personal Accounts of Fieldwork. New Delhi: Vikas Publishing House. 1975
2. Bryman, Alan. Quality and Quantity in Social Research. London: Unwin Hyman 1988.
3. Jayaram, N. Sociology: Methods and Theory. Madras: MacMillian. 1989.
4. Kothari, C.R. Research Methodology: Methods and Techniques, Bangalore, Wiley Eastern. 1989.
5. Babbie,Earl. The Basics of Social Research .London: Wadsworth Publications: 2002
6. Bryman, Alan. Social Research Method, Oxford University Press, 2007
7. Caragan, Leonard. Doing Social Research, Rawat Publication, 2007.
8. Chhapekar Rati.(2004) A text book of Social Research, Dominant Publishers and Distributors, New Delhi .
9. Gerring John. Social Scientific Methodology, Cambridge University Press, 2001.
10. Henn Matt. Mark Weinstein and Nick Ford. A short introduction of Social Research Vistaar Publication, 2006.
11. Uwe Flick. Managing Quality in Qualitative Research, Sage Publication, 2007.
12. Young, Pauline. Scientific Social Survey and Research. Prentice Hall. 1960
13. Yates, Simeon J. Doing Social Science Research, Sage Publication 2004.
14. Kumar, Ranjit. 2015, Research methodology: A step by step guide for beginners, Pearson Publications, New Delhi.
15. Goode and Hatt: Methods in Social Research
16. Nachmias and Nachmias.2007. Study guide for Research methods in social sciences, Worth Publishers
17. Srinivas M N, Field worker and the field
18. Mukherjee, Parthanath. 2000 Methodology in Social Research, Sage publications.
19. Jahoda and Others. 3rd Edition. Research methods in social relations. Holt, Reinharrt and Winston

SEMESTER V

POLICE AND MAINTENANCE OF LAW AND ORDER

Subject Code: 504

Credits: 5 (4L+1T)

Hours: 50 hours

UNIT-I: Maintenance of Public Order and Peace

1. Concept and importance of Public Order and Peace
2. Role of Police in Preservation of Public Peace and Maintenance of Order:
Collection of Intelligence, Assessing the Situation, Watching the Developments,
Preventive Action, Anticipation of Law-and-order situations
3. Role of Police in case of Breach of Peace & Order: Use of Force, Investigation of Cases
4. General Principles of Handling violent L & O situations: Situation
Assessment and Management

UNIT-II: Crowd Management

1. Crowd psychology and behaviour; Principles of crowd control
2. Police attitudes in dealing with different classes of agitators; Special problems in dealing with agitations of women, students, labour, farmers, etc., Handling communal problems;
3. Use of force and Less than lethal methods of dealing with violent crowd
4. Broad principles of Anti-Riot Schemes, Problems of mobilization command and control

UNIT-III: Traffic Management

1. Concept and techniques of traffic management including engineering, education and enforcement;
2. Traffic Police organization and functions, Traffic Control Devices, Road signs, Road markings, Speed Breakers, Traffic signals, Area traffic control system, removal of environment barriers; Handling equipments used in enforcement of traffic laws, Radar Gun, Breath analyzer, axle load weighing, auto exhaust emission analyzer, etc.
3. Traffic Drill - Principles of Traffic control, manual control by hand drill, two three multiphase traffic control through road drill
4. Motor Vehicles Accidents - First Aid to accident victim, Movement line, Causes and Prevention, Reporting/Recording of Accident Data and Analysis

UNIT IV: VIP Security

1. General Principles of VIP Security including Advance Security Liaison, Access control and Anti-sabotage check
2. Security arrangements for VIP at place of stay, at a public rally, during movement by road including convoy arrangements, at helipad/airport
3. Security of vital installations and of vulnerable points
4. Use of security related Equipment

UNIT V-Internal Security and Counter-Terrorism

1. Introduction to Internal Security- Concepts, Dynamics and Challenges, J&K militancy, LWE/ Maoism/ Naxalism, Insurgency in the North East, Counter Insurgency Doctrine etc.
2. Intelligence collection, coordination and surveillance
3. Institutional mechanisms (NIA) to counter terrorism and anti-terror laws
4. Emerging trends in terrorism, NCTC

SUGGESTED READINGS

1. Ashok Kumar(2010)Challenges to Internal Security of India, McGraw Hill Publishers
2. Asthana, N.(2012)Terrorism, Insurgencies and Counter Insurgency Operations, Neha Publishers & Distributors
3. Chris Kemp (2007) Case Studies in Crowd Management, Entertainment Technology Press
4. Kanchan Sinha(2009)VIP Security: What You Need to Know, Manas Publications
5. Shrikant Paranjpe (2012), Internal security of India. Indus Source Books

SEMESTER V
ENGLISH LANGUAGE AND COMMUNICATION SKILLS
SUBJECT CODE: BAEC - 505

Credits – 2 + 1
(Hours /Week- 2 lectures 1 Tutorial/ Language Lab)

Hours: 30 hours

UNIT I- Communication skills- Reading and Listening Skills:

Definition, Process and Barriers to communication
Verbal and Non- Verbal communication
Reading Skills- Skimming, Scanning and Note-taking.
Effective listening and barriers to listening

Reading Comprehension Passages.

Text-

Third Thoughts- E.V. Lucas.

All about a dog- A.G. Gardiner.

The Universities have much to teach us- J.Nehru

The night the ghost got in – James Thurber

UNIT II- Writing and Speaking Skills:

Public- speaking skills

Group Discussion

Writing a presentation

Essay writing

UNIT III Grammar and Vocabulary:

Punctuation marks and their usage

Errors in the Use of Prepositions

Conjunctions and their usage.

Conditionals

Reported Speech

Homophones and Homonyms

Books Recommended:

1. Suitable texts are to be chosen by the instructors from texts and references listed below as well as from other sources.
2. Raman, Meenakshi and Singh, Prakash- Business Communication, Oxford University Press
3. Bhaskar W.W.S and Prabhu, N. S- English through Reading, Book I& II, Macmillan
4. Leech, Geoffrey and Svartvik, Jan- Communicative Grammar of English, Longman.
5. O'Connor, J.D.- Better English Pronunciation, Cambridge University Press
6. Pearse, Allan & Pierce Barbara- The Definitive Book of Body Language, Manjul Publishing House.
7. Hancock, Mark- English Pronunciation in Use, Cengage Learning.
8. Sampson, Paul- English Language through Literature: An Introduction, Routledge.
9. Thomson, A.J and Martine, A.V- Practical English Grammar, Oxford University Press
10. Swan, Michael- Practical English Usage, Oxford University Press
11. Stannard, Allen- Living English Structure, Oxford University Press
12. Murphy, Raymond- English Grammar, Cambridge University Press.
13. Wren, P.C. and Martin- High School English Grammar and Composition, S. Chand & Co.
14. Bolton, David- English Grammar in Use, Oxford University Press.
15. Taylor, Grant- English Conversation Practice, Mc Graw Hill Education.
16. Thorpe, Edward- Objective English, Pearson Publication
17. Zinsser, William- On Writing Well, Harper Collins.
18. Wood, F.T. and Aggarwal, N.K- J.C. Nesfield English Grammar, Composition and Usage, Macmillan.

SEMESTER VI
WESTERN POLITICAL THINKERS

Subject Code: BAPS 601

Credits: 5 [4L + 1T]

Hours: 50 hours

Unit- I

Greek Political Theory – Plato and Aristotle

Unit- II

Hobbes

Locke and Rousseau

Unit- III

Utilitarians- Bentham and John Stuart Mill

Unit- IV

Idealists and Socialists- Hegel, Green and Marx

Unit- V

Contemporary Liberals

John Rawls

Robert Nozick

Recommended Books

1. G.H. Sabine, A History of political theory, IBH, 1973
2. H. Butterfield, The Statecraft of Machiavelli, New York, Collier, 1967
3. R.G. Gettle, History of Political Thought, New York, Navel and Co. 1924
4. R. N. Berki, The History Of Political Thought: A Short Introduction , Every Man's University Library 1977.
5. S. Mukherjee G S. Ramaswamy , A History Of Political Thought : Plato to Marx, New Delhi , PHI Learning Pvt Ltd.

SEMESTER VI
HISTORY, CULTURE AND HERITAGE OF RAJASTHAN

Subject Code: BAH 602

Credits: 5 [4L + 1T]

Hours: 50 hours

Unit I

Major Landmarks of the History of Rajasthan from Pre-historic time to the 18th century. Important Dynasties, their administrative and revenue system.

Unit II

Political Awakening, Bijolia Movement, Bhil Movement and the Revolutionary Activities in Rajasthan, Role of the Praja-Mandal Movements (Jaipur, Jodhpur and Udaipur).

Unit III

Attitude of Rajputana Princes towards Freedom Struggle and towards Indian Federation. Establishment of responsible governments in the states of Jaipur, Jodhpur, Bikaner and Mewar. Integration of the Princely States of Rajputana.

Unit IV

Major Archaeological sites, Museums and Art galleries. Forts and Havelies and the characteristic features of their Architecture. Main Saints of Rajasthan, Folk Deities.

Unit V

Heritage of Rajasthan— Major Fairs and Festivals of Rajasthan, Folk Music and Dance and the Oral Traditions, Performing and Fine Art, Various Handicrafts

Recommended readings:

1. Tod, James : Annals and Antiquities of Rajasthan .
2. Sharma,Dashrath : Rajasthan through the Ages.
3. Sharma, G.N. : Social Life in Medieval Rajasthan.
4. Tikkiwal, G.C : Jaipur and the Later Mughals.
5. Bhargava, V.S :Marwar and the Mughal Emperors.
6. Gupta, K.S :Mewar and Marathas.
7. Bannerjee , A.C : Rajput States and East India Company.
8. Pema Ram : Agrarian Movements in Rajasthan.
9. Saxena, K.S: Political Movements and Awakening in Rajasthan.
10. Khadgawat, N. R : Rajasthan's Role in the Struggle of 1857.
11. Rathore ,L. S : Political Movements and the Constitutional Development in the Princely States of Rajputana.
12. Darda, R.S : From Feudalism to Democracy.
13. Hooja,Reema : History of Rajasthan.

SEMESTER VI
KEY SOCIAL THINKERS
Subject Code: BAS 603

Credits: 5 [4L + 1T]

Hours: 50 hours

UNIT-I

Major Contributions: G S Ghurye, M N Srinivas, A R Desai

UNIT-II

Major Contributions: R K Mukherjee, D P Mukherjee, S C Dube

UNIT-III

Major Contributions: August Comte, Herbert Spencer, Karl Marx

UNIT-IV

Major Contributions: Emile Durkheim, Max Weber.

UNIT-V

Major Contributions: P. Sorokin, Talcott Parsons, R K Merton

Recommended readings:

1. Abraham Francis, M. and Morgan John. 1989, Sociological thought, From Comte to Sorokin, Wyndham Hall, U K.
2. Aron, Raymond. 1998. Main currents in sociological thought. Transaction Publishers.
3. Collins, Randall. 1986 c. Weberian Social Theory. Cambridge: University Press.
4. Collins Randall. 1994. Four Sociological traditions, OUP
5. Nagla B K. 2013. Indian Sociological Thought, Rawat publications, Jaipur
6. Delaney, Tim. 2008, Contemporary Social Theory, Investigation and Application. New York: Prentice Hall.
7. Durkheim, Emile. 1965(1912). The Elementary forms of Religious Life. New York: Free Press
8. Good, Erich. 1988. Sociology, 2nd Edition. Englewood Cliffs, NJ: Prentice Hall.
9. Turner, Jonathan. H. 2003. The Structure of Sociological Theory. Belmont, CA: Wadsworth.
10. Weber, Max. 2002. The Protestant Ethic and the Spirit of Capitalism. (Translated by Stephen Klberg). Blackwell Publishers Ltd. for U.K. Roxbury Publications Co. Los Angeles

SEMESTER VI
CRIMINAL INVESTIGATION

Subject Code: BAPA 604

Credits: 5(4L+1T)

Hours: 50 hours

UNIT I: Basics of Investigation

1. Introduction to investigation, General principles and steps in investigations, Core skills of an Investigating Officer
2. Legal Issues in Investigation: Case Laws on Registration of FIR, drafting various kinds of FIR, recording of statements, arrest, confession, summons and warrants.
3. Techniques of Interviews & Interrogation: Do's & Don'ts during interrogation/format of writing of interrogation report.
4. Follow-up Investigative Processes: Identification of Criminal Suspects; Criminal Intelligence and surveillance operations; Management of Informants and Undercover Operations

UNIT II: Crime Scene Management

1. The First Officer's Responsibilities, Securing the Crime scene, Handling Special situations at crime scene, Assessing the Crime Scene
2. The Crime Scene: Field Notes, Documenting and Reporting, Location and Identification of evidence
3. Sketch drawing of scene of crime, Photography, use of video and CCTV
4. Physical clues with regard to various offenses: Guidelines for searching, collection, packaging, marking and transportation of physical evidence, Maintaining chain of custody of the exhibits & their production before trial court

Unit –III: Investigation of Traditional Crimes

1. Medical Jurisprudence and Homicide Investigation
2. Investigation of offenses against body: rape; kidnapping and abduction cases; guidelines to deal with missing persons
3. Investigation of offenses against property: Theft/burglary, robbery and dacoity
4. Investigation of Traffic accident cases

Unit –IV: Investigation of Contemporary Crimes

1. Investigation of Economic Offences
2. Investigation of Organised Crimes: Human Trafficking, Bonded Labour, Drug trafficking.
3. Investigation of Cyber Crime Cases
4. Investigation of Terrorism & Arson cases

UNIT-V: Documentation in Investigation

1. Search and Seizure including preparation of Search memo, Seizure list /memo [Sec 99, 100, 102,165 and 166 CrPC.- Sec. 61 to 90 of Indian Evidence Act.]
2. Inquest [sec 174 to 176 Cr. Pc] – Preparation of Inquest report [in prescribed format] - Observation and directions of NHRC
3. Case Diary [sec 172 CrPC.]- writing case diary, Evidence chart & Memo of Evidence
4. Preparation of Custody memo – Forwarding Report - [Sec 41 to 60, 167, 436, 439 CrPC], Arrest memo, Remand Application, Bail Bond, Information sheets, Notice under 160 Cr.PC, ; Filing of Final Report (chargesheet and referred charge sheet)

SUGGESTED READINGS

1. Douglas Cruise (2002) *The Business of Private Investigations*, Texas: Thomas Investigative Publications.
2. Nabar, B.S. 2007, *Forensic Science in Crime Investigation*, 3rd Edition, Asia Law House, Hyderabad.
3. Nehad Ashraf, (1992), *Police and Policing in India*, Common Wealth Publishers, New Delhi.
4. Ramanujam T, 1992, *Prevention and Detection of Crime*, Madras Book Agency
5. Sharma B.R, 2007, *Forensic Science in Criminal Investigation and Trials* Universal Law Pub. Co. Pvt.Ltd.

SEMESTER VI
ANALYTICAL AND LOGICAL REASONING

Subject code: 506

Credits : 2(2L)

Hours: 30 hours

UNIT-I

Introduction to different set of numbers / type of numbers Number series Alphabet series Coding and decoding

Analogy: Letters/Alphabets and Numbers Classification: Letters/Alphabets and Numbers

UNIT-II

Deductive and Inductive reasoning Mathematical and non-mathematical Statements Statements and Conclusions Propositions Structure of arguments Middle, Major and Minor Terms Syllogism Logical Venn diagrams

UNIT-III

Determination of place Determination of order /Symmetrical Relationship Tests Arrangement of Letters Arrangement of Numbers Direction sense Test Puzzles

Recommended readings:

1. R. S. Agarwal, A Modern Approach to Verbal and Non-Verbal Reasoning, 2012 S. Chand & Co., New Delhi.
2. P. N. Arora, S. Arora, Quantitative Aptitude Mathematics Volume-I, 2007, S. Chand & Co., New Delhi.
3. R. S. Agarwal, A Modern Approach to Logical Reasoning, 2017, S. Chand & Co., New Delhi

SYLLABUS OF SKILL ENHANCEMENT ELECTIVE PAPERS

INTRODUCTION TO ECONOMICS

Credits: 2 [2L]

Hours: 30 hours

Unit I Introduction to Economics

Meaning, Scope, Importance, Limitations and Targets; Basic Economic Problem, Economic Systems; Important Concepts- Cost, Price, Value, Production Possibility Curve, Opportunity Cost

Unit II Micro Economics

Meaning, Nature, Importance and Limitations; Concept of Demand and Supply (The Demand Schedule, The Supply Schedule, Equilibrium, Price Ceiling and Price Floor, Elasticity (Price, Income and Cross), Degree of Market Competition (Monopoly, Oligopoly, Monopolistic and Perfect), Concept of Cost

Unit III Macro Economics

Meaning, Nature, Importance, Targets and Limitations; National Income: Meaning, Measurement of National Income with Numerical, Difficulties and Precautions in Measurement of National Income.

Recommended Readings:-

1. Macroeconomics- Olivier Blanchard; Pearson Education; Sixth edition (20 July 2017)
2. Principles of Microeconomics- H L Ahuja, S Chand Publishing; Seventy Second edition (1 January 2016)
3. Modern Microeconomics: Theory & Applications- H.L. Ahuja, S.Chand (G/L) & Company Ltd (1 November 2017)
4. Macroeconomics: Theory and Policy- Ahuja H.L., S Chand & Company (2016)
5. 5.Microeconomics- Robert Pindyck, Daniel Rubinfeld, Pearson Education; Eighth edition (25 May 2017)
6. 50 Economics Classics (50 Classics)-Tom Butler-Bowdon, Nicholas Brealey (5 July 2017)
7. Macroeconomics: Theories and Policies-Froyen; Pearson Education India; 10 edition (2013)
8. Macroeconomics- Dornbusch Rudiger, Fischer, Stanley, Startz, Richard; McGraw Hill Education; Eleventh edition (1 July 2017)
9. Economics 13e- Lipsey And Chrystal; Oxford University Press; 2015
10. Macroeconomics- Paul Samuelson; McGraw Hill Education; 19 edition (29 August 2011)
11. Economics- Paul Samuelson, William Nordhaus; McGraw Hill Education; 2010
12. Principles of Microeconomics with Course Mate- N. Gregory Mankiw; Cengage Learning India Pvt. Ltd.; 2015

INDIAN AND RAJASTHAN ECONOMY

Credits: 2 [2L]

Hours: 30 hours

Unit I Introduction to Indian Economy

Structure/ Sectors of Indian Economy- Primary, Secondary and Tertiary; Characteristics of Indian Economy; Financial System

Unit II Indian Economy: Important and Contemporary Issues

Need and Critical Evaluation- New Economic Policy 1991, Niti Aayog, Demonetization, Monetary Policy (Money Supply, Repo rate, Reverse Repo Rate, CRR and SLR) and Fiscal Policy, Demographic Dividend and Other issues

Unit III Rajasthan Economy

Characteristics of Rajasthan's Economy, Structure of Rajasthan Economy, Current Status of various sectors- Primary, Secondary & Tertiary; Demographic Scenario

Recommended Readings:

1. Indian Economy- Ramesh Singh, McGraw Hill Education; Tenth edition
2. Indian Economy, Issues and Concerns- K.R. Gupta, Atlantic Publishers & Distributors Pvt Ltd (1 June 2018)
3. Economy of Rajasthan Paperback- Lakshmi narayan Nathuramka; R B D Publication (2018)
5. Demonetisation Decoded: A Critique of India's Currency Experiment- Jayati Ghosh, C.P. Chandrasekhar, Prabhat Patnaik; Routledge; First edition (16 March 2017)
6. Facts and Figures of Demonetization in India - Views, Reactions and Impact: Impact of demonetization- Ajit Roy; Amazon Asia-Pacific Holdings Private Limited
7. 'Real Impact of Demonetization on Various Sectors of Indian Economy and Society': Post Demonetisation Impact on Economy- Ajit Roy; Amazon Asia-Pacific Holdings Private Limited
8. Indian Economy: Performance and Policies- Uma Kapila; Academic Foundation, 2018
9. Indian Economy since Independence: A Comprehensive and Critical Analysis of India's Economy, 1947-2018; Uma Kapila; Academic Foundation, 2019
10. Demonetisation Analysis & Impact- Vipin Malik- Har-Anand Publication Pvt Ltd, 2019
10. Demonetisation and Black Money- C. Rammanohar Reddy; Orient Black Swan, 2019

PSYCHOLOGY OF SOCIAL ISSUES

Credits: 2 [2L]

Hours: 30 hours

Unit I

Aggression and Violence: Meaning and Nature; Theoretical perspectives; Causes; Influences; Prevention and reduction

Unit II

Rumour: Meaning and characteristics; Causes, conditions and medium; Influences, Prevention and checks on the spread of rumour

Unit III

Social Conflict: Meaning and nature; Types; Problems and origin; Influences; Methods of conflict resolution

Recommended readings:

1. R. Branscombe Nyla, A. Baron Robert, and Kapur Preeti. Social Psychology. Pearson Education; Fourteenth edition (ISBN-13: 978-9332586116).
2. A.K. Singh. Social Psychology. Prentice Hall India Learning Private Limited (ISBN- 13: 978-8120350571).
3. Shelley E. Taylor, David O. Sears and Letitia Anne Peplau. Social Psychology. Pearson Education (ISBN-13: 978-0273686996).
4. Aronson Elliot, Wilson Timothy D. and, Sommers Samuel R. Social Psychology. Pearson Education; Nineth edition (ISBN-13: 978-8131730898).
5. David Myers. Social Psychology. McGraw-Hill Higher Education; 10 edition (ISBN- 13: 978-0071088008).

PSYCHOLOGY OF SOCIAL BEHAVIOR

Credits: 2 [2L]

Hours: 30 hours

Unit I

Group behavior: Meaning; Types of group; Group dynamics; Influence of group

Team: Meaning and types; Hurdles in team work, Team effectiveness, Team building

Unit II

Person Perception: Meaning; Process; Factors, Errors in person perception

Attribution: Meaning and characteristics; Process; Biases and errors

Unit III

Attitudes: Meaning and characteristics; Factors and development; Attitude-behavior relationship; Attitude change

Prejudice and stereotype: Meaning and characteristics; Influences; Development and change; Difference between Prejudice and stereotype;

Recommended readings:

1. R. Branscombe Nyla, A. Baron Robert , and KapurPreeti. Social Psychology. Pearson Education; Fourteenth edition (ISBN-13: 978-9332586116).
2. A.K. Singh. Social Psychology. Prentice Hall India Learning Private Limited (ISBN- 13: 978-8120350571).
3. Shelley E. Taylor, David O. Sears and Letitia Anne Peplau. Social Psychology. Pearson Education (ISBN-13: 978-0273686996).
4. Aronson Elliot, Wilson Timothy D. and, Sommers Samuel R. Social Psychology. Pearson Education; Ninth edition (ISBN-13: 978-8131730898).
5. David Myers. Social Psychology. McGraw-Hill Higher Education; 10 edition (ISBN- 13: 978-0071088008).

INTRODUCTION TO JURISPRUDENCE AND CRIMINAL LAW

Credits: 2 [2L]

Hours: 30 hours

UNIT I: Law & Legal Theory

Jurisprudence: Meaning, Nature, Characteristics, Classification of Laws

Introduction Schools of Jurisprudence: Analytical, Historical, Sociological, Realist {Basic Idea}

Sources of Law: Custom, precedent, legislation, other sources Relationship between Law and Morality, Law and Religion

Specific aspects of concept of Rights and duties; Human Rights Jurisprudence with special reference to Law and practice in India

UNIT II: Fundamentals of Crime

Elements of Crimes and Stages in Commission of a Crime: Doctrine of Mens-rea, Preparation and Attempt.

General Explanations: Public servant, wrongful gain and wrongful loss, Dishonestly Fraudulently, 'Act' and 'Omission', Voluntarily, Offence, Good faith, Illegal, Injury, {Under Indian Penal Code}

General Exceptions under Indian Penal Code. Crime against Human Body Crime against Women

UNIT III: Administration of Criminal Justice System

Introduction to Criminal Justice System, Police, Courts and Prisons, Hierarchy of Courts

Types of punishment, Theories of punishment, Justifiability of Capital punishment, General Principles of Crime.

Joint and constructive liability in Criminal Law: Common intention, common object Right to Fair Trial, Doctrine of Presumption of Innocence, Burden of Proof

Emerging Crimes and trends in Crimes: Cybercrime, organised crime, White collar crime, Voyerism, Stalking, Criminal Law Amendment Act 2013.

Recommended Books:

1. Avtarsingh-Jurisprudence
2. Dhyani SN-Jurisprudence-A Study of Indian Legal Theory (1985)
3. Dr. S.R. Myneni Law of Crimes (Indian Penal Code, 1860)
4. Mahesh Prasad Tandon & Justice Rajesh Tandon: The Indian Penal Code (IPC)
5. T. Bhattacharya: Indian Penal Code.
6. Chandra shekharan Pillai: Indian Penal Code.
7. V.D. Mahajan, Jurisprudence and Legal Theoiy(1996 Re-print), Eastern, Lucknow
8. Cyber law – The Indian Perspective By Pavan Duggal, Saakshar Law Publications

DISASTER MANAGEMENT

Credits: 2 [2L]

Hours: 30 hours

Unit I Introduction to Disaster Management

Meaning, Scope, Importance and Relevance in Indian Context; Important Concepts: Hazard Mapping, Vulnerability, Risk, Emergency, Adaptation & Mitigation, Resilience, Capacity Building; Disaster Management Cycle (Pre, During and Post-Disaster)

Unit II Types of Disasters and Management

Types of Disasters: Natural and Man-made disasters- Earthquake, Tsunami, Cyclone, flood, landslide, avalanches, drought, CRBN (Chemical, Radioactive, Biological and Nuclear Disasters); Project Report

Unit III Agencies and Response

Disaster Management Act 2005, Role of Different State and Non State Actors- NDRF, SDRF, NIDM, SIDM, Different Levels of Government, NGOs, Armed Forces etc.

Recommended Readings:-

1. Disaster Management Paperback- Mrinalini Pandey, Wiley (2014)
2. Disaster Management- M. M. Sulphery; PHI Learning (2 May 2016)
3. Handbooks on Various Aspects of Disaster Management published by National Disaster Management Authority, Government of India

INTRODUCTION TO LIFE SCIENCES

Credits: 2 [2L]

Hours: 30 hours

UNIT- I

Understanding cell: - Cell as a Basic Structural and Functional unit of organism, cellular diversity with respect to size, shape and function. Structural organisation of prokaryotic and eukaryotic. Types of prokaryotic and eukaryotic cell.

Outline structure and function of: Plasma membrane, endoplasmic reticulum, Golgi Bodies, Lysosome, Mitochondria, Ribosomes, Nucleolus, Nucleus. Cell wall and Chloroplast with respect to plant cells.

UNIT-II

Chemical Foundation of Life: Structure of DNA, Types of DNA & RNA, DNA replication and Protein synthesis

Biotechnology and Human Race:

Vectors: - Plasmid, Phasmid, Bacteriophage

Enzymes: - Exonuclease, endonuclease, restriction endonuclease

Recombinant DNA technology

Some important examples of Application of Biotechnology in Agriculture and Human health

UNIT-III

Evolutionary theories: Lamarckism, Darwinism, Mutation theory and modern synthetic theory

Recommended Books:

1. Gupta P.K. (2001) Elements of Biotechnology, Rastogi Publication, Meerut
2. Rastogi S.C. (1984) Essentials of animal Physiology. Wile Eastern Limited, New Delhi.
3. Rastogi S.C. (2007) Biotechnology, Principles and Applications Narosa Publishing house, New Delhi.
4. Singh S.P. and Tomar B.S. (1999) Call Biology. Rastogi Publication, Meerut Kotpal R.L. (2003) Modern text book of Zoology, Invertebrate. Rastogi Publication, Meerut
5. Banerjee P.K. (2009) Problems on Genetics, Molecular Genetics and Evolutionary Genetics. New Central Book Agency Ltd. Kolkata

SCIENCE, TECHNOLOGY & SOCIETY

Credits: 2 [2L]

Hours: 30 hours

UNIT – I Introduction to Science & Technology

Science and Technology: Definition, Nature, Scope A brief History of Science and Technology Fundamental Concepts in Scientific Thinking Stages in the Study of Science observation, experiment – Analysis, Result and hypothesis Science and Superstitions

Impact of Science and Technology on social development

UNIT – II

Contribution of eminent Scientist in the Development of Science and Technology : Albert Einstein, Thomas Alva Edison, Louis Pasteur, Homi Jehangir Bhabha, Har Gobind Khorana, M.S. Swaminathan, A.P.J. Abdul Kalam, Sir C. V. Raman

Science, Technology and Human Health, Impact of science and technology on human health, Blood Groups, Importance of matching blood groups in humans. AIDS - Effects, Treatment, Prevention misbelieves and facts social outlook

Nutrition and Diseases – Concept of Nutrition, Component of Nutrients Composition, Nutrition and Diseases.

UNIT – III

Means of Communication and Information Technology: brief history of communication, Information Technology, origin, Development and Importance of Computer, Computer Network, Internet, Computer Viruses, Introduction of GIS and GPS

Agriculture & Space Technology: Science and Technological advances in agriculture such as Irrigation, Fertilizers, High Yielding varieties, Plant Protection methods. Green Revolution I and II, Bio-technology in agriculture, Genetic Engineering. GM crops, Space technology and robotics, Beginning of Satellite Era in India, Rocket Technology, Satellite Types and Uses, Satellite Programme of India.

Reference Books:

1. Bagila A.V. (Ed), Science and Society, Lavani Publication HOUSE, 1972.
2. Bose D.M. (Ed), A Concise History Science in India, Indian National Science Academy, 1971. Butle J.A.V., Science and Human Life, Pergamon Press, London.
3. Encyclopedia Britannica.
4. Every Man's Science, Vol. 4 (1), 1969; 6 (1),1971;7 (2) 1972; 9 (3), 1974; 10 (3), 1975; 10 (6), 1975.
5. Flower W.S.,The Development of Scientific Method, Pergamon Press, London, 1962. 7. Giorgio de santilama, The Origins of Scientific Thought, New American Library, 1961.
6. Gupta S.P.,Science Technology and Society in the Modern Age, Ajanta Books International, Delhi.
7. Monk house W. (Ed), Science and Human Condition in India and Pakistan, Popular Prakashan, 1968.

INFORMATION & COMMUNICATION TECHNOLOGY

Credits: 2 [2L]

Hours: 30 hours

Unit I Computer Systems and Networking

Basic components of a computer and various related computational tasks, Computer Networks and its requirement, IPV4 and IPV6 addressing, LANs Topologies, Repeaters, Bridges, Routers and Hubs, Networking models (TCP-IP and OSI) and protocols in the subsequent layers.

Unit II Information Processing and Presentation

Information processing and information systems, raw data generation, Impact and applications of ICT, various digital data representations, Office applications example and their usage and requirements, other ICT tools (Skype, VPN, Remote System software) , Multimedia authoring and production tools (MS PowerPoint, MS Paint, Adobe Photoshop etc.) and web authoring tools (Adobe Dreamweaver).

Unit III Internet and its Applications

Evolution of Internet and various developed intranet models (DARPA, ARPANET, USENET) and World Wide Web, Various Internet Services (Social Media, E Banking, Open Access Research Platforms, E Mails Service Providers) , Risks and measures to safeguard end users in Internet, and Mitigation strategies to protect users, E-Commerce platforms, their usage and risks associated with using it.

Recommended readings:

1. Basics of Computer Science by Forouzan

NATIONAL CADET CORPS I

Credits: 2 [1L+2P]

Hours: 30 hours

Unit I

The NCC, Aims and Objective of NCC, Organisation and Training and NCC Song, Incentives, Duties, Responsibility & Conduct by NCC Cadet; Military History (MH), Biographies of renowned Generals (Carriapa/Sam Manekshaw), Indian Army War Heroes – PVCs, Study of battles of Indo Pak War 1965, 1971 and Kargil, War Movies

Unit II

National Integration and Awareness, Heritage of India, Freedom Struggle and Nationalist Movement in India, Introduction to Constitution of India, National Integration: Importance and Necessity, Factors Affecting National Integration, Unity in Diversity, Slogans & Images of National Integration, Role of NCC in Nation Building, NCC and Nation Integration; Armed Forces, Basic Organisation of Armed Forces, Organisation of Army, Badges and Ranks, Task and role of fighting arms, Task and Role of supporting arms and service, Honors and Awards, Modes of entry to army

Unit III

Personality Development Life Skills, Introduction to Personality Development, Factors influencing/shaping personality: Physical, Social, Psychological and Philosophical, Self - awareness: Know yourself/insight, Empathy, Critical & Creative Thinking, Communication Skills, Decision Making & Problem Solving, Coping with stress and Emotion, Change your Mindset, Time Management, Sociability, Social Skills, Etiquettes & Mannerism, Importance of Group/ Team Work, Interview Skills, Career Counselling

Practical Learning: Drill (Foot Drill), Weapon Training: Characteristics of a rifle/rifle ammunition and its fire power, Stripping, assembling, care and cleaning and sight setting of .22 rifle, Loading, cocking and unloading, the lying position, holding and Aiming

Recommended readings:

1. NCC Website
2. NCC Course Book, Upkar Publication

NATIONAL CADET CORPS II

Credits: 2 [1L+2P]

Hours: 30 hours

Unit I

Leadership, Leadership Traits, Indication of Good Leadership, Leadership & Motivation, Case Studies on effects of Leadership in NCC, Moral Values & Character traits, Honors Code Concept, Case Study: Vivekanand, Kiran Bedi and MS Dhoni; Map Reading (MR), Introduction of types of Maps and conventional signs, Scales and Grid system, Topographical forms and technical terms, Relief, contours and Gradients, Cardinal points and types of north, Types of Bearings and use of service protractor, Prismatic compass and its use and GPS, Setting a map, finding north and own position, Map to Ground, Ground to Map, Point to Point March

Unit II

Disaster Management, DM Organisation Legislation Policies, Types of emergencies/Natural Disaster, Essential Service and their maintenance, Traffic control during disaster under Police Supervision, Role of NCC during Natural Disaster, Do's & Dont's for NCC Cadet performing DM duties, Fire Service and Fire Fighting, CivDefense Organisation & its duties; Field Craft and Battle Craft (FC & BC), Judging Distance, Description of ground, Recognition, description and indication of landmarks and targets, Observation, Camouflage and Concealment, Field Signals, Section Formations, Fire Control Orders, Fire and Movement, Types of knots and lashings

Unit III

Social Awareness and Community Development, Basics of Social Service its needs, Rural Development Programs, NGOs: Role and Contribution, Civic Responsibility : Swachh Bharat Abhiyan, Contribution of Youth towards Social Welfare, Social Security Schemes, Social Evils viz Dowry/Female Feticide/Child abuse and trafficking etc, Drug Abuse & trafficking, Causes and Prevention of HIV/ AIDS : Role of Youth, RTI and RTE, Protection of Children, Road/Rail Travel Safety, Govts new Initiative, Counter Terrorism

Practical Learning: Drill With Arms (AD), Weapon Training: Trigger control and firing a shot, Range procedure and safety precautions, Theory of group and snap shooting

Recommended readings:

1. NCC Website
2. NCC Course Book, Upkar Publication

NATIONAL CADET CORPS III

Credits: 2 [1L+2P]

Hours: 30 hours

Unit I

Health and Hygiene; Structure and functioning of the human body, Hygiene and Sanitation (Personal and Food Hygiene), Physical and Mental Health, Infectious and Contagious Diseases and its prevention, First Aid in common medical emergencies, Treatment and Care of Wounds, Introduction to Yoga and Exercises

Unit II

Environment Awareness and Conservation; Natural Resources Conservation and Management, Water Conservation and Rain water harvesting, Waste Management, Energy Conservation

Unit III

Introduction to Infantry Weapons and Equipment (INF), Characteristics of 5.56 mm INSAS rifle, ammunition, firepower, stripping, assembling and cleaning, Organisation of Infantry Battalion, Characteristics of Infantry Company support weapons, Characteristics of Infantry Battalion support weapons; Communication, Types of Communications, Characteristics of Wireless (Mobile, Wi Fi etc), Characteristics of Walkie/ Talkie, Basic RT Procedure, Latest trends and development (Multi Media, Video Conferencing, IT); Cyber Awareness

Practical Learning: Ceremonial Drill (CD), Adventure Training, Obstacle Training

Recommended readings:

1. NCC Website
2. NCC Course Book, Upkar Publication

BANKING AND FINANCE

Credit: 2 [2 L]

Hours: 30 hours

Unit- I

Finance: Meaning, Nature, Functions, and Classification; Determination of Money Supply in an Economy, Financial Institutions in India: Need and Functions; Money and Capital Market: Meaning, & Functions, Concept of Inflation & Deflation

Unit- II

Banking: Meaning, Nature, Functions; Types of Banks; RBI: Historical Background, Functions, Powers and Responsibilities; Current Issues with Banking System in India; Recent Trends in Banking & Financial System in India; Financial Inclusion; E-Banking, Fintech, Micro-Finance

Unit- III

Monetary Policy & Fiscal Policy in India: Meaning, Need and Functions; Credit Control in India: Quantitative and Qualitative Methods; Meaning and Functions- Repo Rate, Reverse Repo Rate, MSF Rate, Bank Rate; Meaning and Functions- SLR and CRR; Inflation: Meaning & Types

Suggested Readings:

Baye, M. R., & Jansen, D. W. (1995). *Money, banking, and financial markets: An economics approach*. Houghton Mifflin College Division.

1. Cecchetti, S. G., Schoenholtz, K. L., & Fackler, J. (2006). *Money, banking, and financial markets* (Vol. 4). McGraw-Hill/Irwin.
2. Chand, S. (2017). *Blackie's Dictionary of Banking and Finance*, S Chand Publishing.
3. Clifford, G. (2011). *Banking and Finance: Theory, Law and Practice*. PHI Learning Pvt. Ltd.
4. Hajela, T. N. (2009). *Money & banking: Theory with Indian banking*. Ane Books Pvt Ltd.
5. Indian Institute of Banking & finance (2015). *Know Your Banking - I -Basics Of Banking*, Taxmann Publications Pvt. Ltd.
6. Jadhav, N. (2006). *Monetary Policy, Financial Stability, and Central Banking in India*. Macmillan.
7. Jones, F. M. (2014). *Foundations of financial markets and institutions*. Pearson.
8. Khan, M. Y. (2013). *Indian financial system*. Tata McGraw-Hill Education.
9. Law, J. (Ed.). (2014). *A dictionary of finance and banking*. Oxford University Press.
10. Mishkin, F. S., & Eakins, S. G. (2006). *Financial markets and institutions*. Pearson Education India.
11. Padmalatha, S. (2011). *Management of banking and financial services, 2/E*. Pearson Education India.
12. Pathak, B. V. (2014). *Indian financial system*. Pearson Education India.
13. Singh, R. (2021). *Indian Economy*, McGraw Hill Education (India).
14. Sundharam, K. P. M., & Varshney, P. N. (2014). *Banking Theory: Law and Practice*. Sultan Chand & Sons, New Delhi.
15. Uppal, R.K. (2011). *Money, Banking and Finance in India: Evolution and Present Structure*, New Century Publications, New Delhi.

BUSINESS AND MANAGERIAL ECONOMICS

Credits: 2 [2 L]

Hours: 30 hours

Unit- I

Concept of Micro and Macro Economics, Business & Managerial Economics: Meaning, Nature, and Objectives; Important Concepts: Scarcity and Choice, Production Possibility Frontier, Opportunity Cost, Monetary Policy

Unit-II

Consumption Function: Meaning, Utility & Application; Demand and Supply: Meaning and Nature; Elasticity: Types and Significance; Applications in Business and Managerial Decisions; General Theory of Price Determination; Cost & Revenue: Meaning, Types & Application in Decision Making; Price Ceiling and Price Floor: Meaning, Need and Application;

Unit- III

Production Function: Meaning, Factors of Production, Significance, Average and Marginal Product; Law of Variable Proportions and Law of Returns to Scale; Economies of Scale; Market: Meaning and Types; Economics of Public Sector: Externalities, Public Goods and Common Resources; Fiscal Policy

Suggested Readings:

1. Browning, E. K., & Zupan, M. A. (2020). *Microeconomics: Theory and applications*. John Wiley & Sons.
2. Diwedi, D.N. (2021). *Managerial Economics*. S Chand And Company Ltd.
3. Gans, J., Stonecash, R., Byford, M., Mankiw, G., King, S., & Libich, J. (2017). *Principles of Economics Asia-Pacific Edition with Online Study Tools 12 Months*. Cengage AU.
4. Geetika, G., Ghosh, P., & Choudhury, P. (2011). *Managerial economics*. Tata McGraw-Hill.
5. Maheshwari, Y. (2012). *Managerial Economics*. PHI Learning Pvt.Ltd..
6. Mankiw, N. G. (2020). *Principles of economics*. Cengage Learning.
7. Mukherjee, S. (2009). *Business and Managerial Economics: In Global Context*. New Central Book Agency.
8. Singh, R. (2021). *Indian Economy*. McGraw Hill Education (India).

FUNDAMENTALS OF PHYSICAL GEOGRAPHY AND CARTOGRAPHY

Credits: 2 (2L)

Hours: 30 hours

Unit I

Origin and Evolution of the Earth.

Interior of the Earth.

Wegner's Continental Drift Theory and Plate Tectonics.

Geomorphic Processes.

Unit II

The Atmosphere—Composition and Structure.

World Climatic Classification by Koppen's and Thornthwaite's.

The Profile of Ocean Basins.

Temperature and Salinity of the Oceans.

Unit III

Major Projections and its Uses.

Scales.

Longitudes and Latitudes.

Time Zones.

Recommended Readings:

1. D.S. Lal, Physical Geography, Sharda Pustak Bhawan Publication.
2. Dr. Alka Gautam, Advanced Physical Geography, SPB Publication.
3. Dr. Khullar, Physical Geography, Kalyani Publication.

GEOGRAPHY OF INDIA

Credits: 2 (2L)

Hours: 30 hours

Unit I

The Locational Settings

Physiography

Drainage pattern

Climate

Unit II

Natural Vegetation

Soils and Erosion

Population—Distribution, Density and Growth

Unit III

Major Crops—Rice, Wheat, Cotton and Tea

Mineral Resources, Industries and Transport

Multipurpose Projects—Bhakra Nangal Project and Damodar Valley Project

Reading Suggestions:

1. D. R. Khullar , India –A Comprehensive Geography, Kalyani Pulication.
2. Dr. Alka Gautam , Advanced Geography of India, Sharda Pustak Bhawan.
3. Mahesh Kumar Barnwal, Geography,A Comprehensive Study, Cosmos Publication.

BASIC MATHEMATICS

Credit: 2 (2L)

Hours: 30 hours

UNIT-I

- Basic concepts of numbers
- Laws of indices
- Factorization of simple algebraic expressions
- Linear equations in two variables :Consistency and solution through algebraic methods
- Quadratic equations: Factorization and quadratic formula- discriminate relation
- A P and G P (formula for nth term and sum of n terms)., Sum of infinite terms

UNIT-II

- Coordinate of a point
- Distance formula
- Formula for area of a triangle
- Collinear points
- Section formulas
- Equation of a circle (central radius form and homogeneous form)
- Diametric form

UNIT-III

- Profit and Loss
- Discounts
- Simple and Compound interest
- Average
- Work and time

Books Recommended:

1. S. Lang, Basic Mathematics, Springer-Verlag, 1998, New York.
2. P. N. Arora, S. Arora, Quantitative Aptitude Mathematics Volume-I, 2007, S. Chand & Co., New Delhi.
3. R. S. Agarwal, Quantitative Aptitude for Competitive Examinations, 2017, S. Chand & Co., New Delhi.